

MEETING TO BE  
LIVE STREAMED AT  
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AGENDA FOR A BUSINESS SESSION MEETING  
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP  
WEST WINDSOR MUNICIPAL BUILDING  
271 CLARKSVILLE ROAD  
TO THE EXTENT KNOWN

March 24, 2025

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 17, 2025 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration  
Shade Tree Commission Briefing to Council
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

2025-02 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168, "TRAFFIC AND PARKING," OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR TO ADD CHAPTER 168-20.1 SCHEDULED NO-PARKING ZONES

11. Consent Agenda

A. Resolutions

B. Minutes

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2025-R081 Authorizing the Refund of Health Insurance Payments

2025-R082 Authorizing the Mayor and Clerk to Execute a Shared Services Agreement with West Windsor - Plainsboro School District for Educational and Governmental Programming for the Township Media Channels and Streaming Services for the Period January 1, 2025 Through December 31, 2027 for a Total Not to Exceed \$108,188,20

2025-R083 Authorizing the Chief Financial Officer to Increase the Professional Services Contract for the Law Offices of Muller & Baillie, P.C. for Affordable Housing Legal Fees - \$100,000.00

2025-R084 Authorizing the Mayor and Clerk to Execute an Easement Modification Agreement for 24 Millbrook Drive

2025-R085 Granting Reservation of Additional Sewer Capacity for the Princeton University Project Known as Baseball Ballpark (PB24-08) at the Lake Campus

2025-R086 Authorizing the Business Administrator to Purchase Hardware, Software, Licensing and Support for Replacement of the Municipal Network Infrastructure System from SHI International Corporation, a State Contract Vendor - \$112,933.61

- 2025-R087 Authorizing the Business Administrator to Purchase HP Toner from SHI International Corporation, a State Contract Vendor - \$14,000.00
- 2025-R088 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates to Provide Engineering and Land Surveying Services for the Proposed Roundabout at New Village Road/Village Road West/Baxter Place Intersection - \$131,500.00
- 2025-R089 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates to Provide Engineering Survey and Design Services for the Woodmere Way Roadway Resurfacing Project - \$55,000.00
- 2025-R090 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates to Provide Engineering Survey and Design Services for the Project Known as Canal Pointe Boulevard Retaining Wall Repair - \$15,944.00
- 2025-R091 Authorizing the Mayor and Clerk to Execute Change Order #1 with Earle Asphalt Inc. for an Increase of \$389,101.65 for the Southfield Road and South Post Road Sewer Capacity Improvement Project for a Revised Total Amount Not to Exceed \$5,113,047.43
- 2025-R092 Authorizing the Mayor and Clerk to Execute Change Order #1 and Final with Insituform Technologies, Inc. (formerly Standard Pipe Services) for a Decrease of \$75,657.50 for the D&R Canal Interceptor 48-Inch Diameter Sewer Spot Repairs and Manhole Rehabilitation Project for a Revised Total Amount Not to Exceed \$787,242.50.
- 2025-R093 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with U.S. Athletic Fields, Inc. for the Project Known as Street Tree Removal & Stump Grinding Winter 2025 - \$26,280.00

2025-R094 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Protective Paving, LLC for the Project Known as FY 2023 Park Grant Trail Resurfacing at West Windsor Community Park - \$231,274.27

2025-R095 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Center State Engineering for Construction, Administration and Observation Services for the Project Known as Trail Resurfacing at West Windsor Community Park - \$9,500.00

2025-R096 Authorizing the Business Administrator to Purchase Replacement of Network Firewall Equipment for the Police Division from Starnet Solutions, Inc. - \$17,090.00

2024-R097 Authorizing the Business Administrator to Purchase the Replacement of Domain Controllers (Servers) for the Police Division from Starnet Solutions, Inc. - \$29,640.00

2025-R098 Authorizing the Mayor to Execute a Use and Hold Harmless Agreement with Hamilton Township for Use of the Hamilton Police Range as an Alternative Training Location for the West Windsor Police Division

2025-R099 Authorizing Second Quarter 2025 Emergency Temporary Appropriations (Requires 2/3 vote of the full membership) - \$15,171,163.75

14. Introduction of Ordinances

15. Additional Public Comment (15 minutes comment period; three-minute limit per person)

16. Council Reports/Discussion/New Business

Discussion on Website

17. Administration Updates

14. Closed Session - if needed

15. Adjournment

**REQUEST FOR COUNCIL ACTION**

**Date of Request: January 7, 2025**

**Initiated By: Sgt. Kevin Loretucci**

**Division/Department: Police**

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** An ordinance to amend Chapter 168 of Township Code to establish a temporary no-parking zone for specific locations, dates and times when necessary to accommodate construction operations, delivery activities or public celebrations so as to avoid hazards and dangerous conditions, provide for the safe and free flow of traffic and/or otherwise ensure the safety of the public.

**SOURCE OF FUNDING:** N/A

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Ordinance  
Request Letter  
Traffic Sergeant Memo

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

\_\_\_\_\_  
Department/Division Head Date 1/7/25

**APPROVED FOR AGENDA OF:** March 3 2025

By: Kimmy Giblin  
\_\_\_\_\_  
Marlena Schmid, Business Administrator

**MEETING DATE:** 3/3/25 **Ordinance #** 2025-02 **Resolution #** \_\_\_\_\_

**Council Action Taken:**

TOWNSHIP OF WEST WINDSOR  
MERCER COUNTY, NEW JERSEY

ORDINANCE NO. 2025-02

AN ORDINANCE TO AMEND AND SUPPLEMENT  
CHAPTER 168, "TRAFFIC AND PARKING," OF THE  
REVISED GENERAL ORDINANCES  
OF THE TOWNSHIP OF WEST WINDSOR TO ADD  
CHAPTER 168-20.1 SCHEDULED NO-PARKING ZONES

BE IT ORDAINED, by the West Windsor Township Council, County of Mercer, State of New Jersey, that the Code of West Windsor Township, be amended and supplemented as follows:

SECTION I.

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 168: TRAFFIC AND PARKING

Article III: Parking Regulations is amended add the following text underlined:

Chapter 168-20.1 Scheduled no-parking zones

- A. The Chief of Police, or his designee, is authorized to prohibit parking on specific streets and/or parking lots, or parts thereof, in order to establish a temporary no-parking zone for specific locations, dates and times when necessary to accommodate construction operations, delivery activities, special events or public celebrations so as to avoid hazards and dangerous conditions, provide for the safe and free flow of traffic and/or otherwise ensure the safety of the public.
- B. When a temporary no-parking zone has been scheduled, the Chief of Police, or designee, shall cause to be posted no-parking signs on the streets and/or parking lots, or parts thereof, where the temporary no-parking zone is to be established. Said signs shall clearly state "No Parking" and the date and time when parking will be prohibited and shall be posted not less than 12 hours prior to the temporary no-parking zone's effective date and time.
- C. When and where practical and feasible after a temporary no-parking zone has been scheduled, notice of the temporary no-parking zone's location, date and time shall also be disseminated via additional forms of public notification, such as door-to-door distribution, posting on the municipal website, or transmission via the

municipal phone/email/text alert system. Such alternative notification methods shall not be a substitute for the posting of signs.

- D. Any unoccupied vehicle parked or standing in violation of this article shall be deemed a nuisance and a menace to the safe and proper regulation of traffic, and any police officer may provide for the removal of such vehicle, provided that all the provisions regarding the posting of no-parking signs and/or notices contained in this article have been followed. The owner shall pay the costs of the removal and storage which may result from such removal before regaining possession of the vehicle.

## SECTION II

In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

## SECTION III.

This ordinance shall take effect upon final passage and publication in accordance with the law.

INTRODUCTION:  
PLANNING BOARD:  
PUBLIC HEARING:  
ADOPTION:  
MAYORAL APPROVAL:  
EFFECTIVE DATE:

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# MEMORANDUM

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DATE: 01/07/2025

TO: Marlena Schmid, Business Administrator

FROM: Sgt. Kevin Loretucci #476 - WWPD Traffic Sergeant

RE: Request for Addition of Scheduled No-Parking Zone Ordinance

I am seeking an Ordinance to amend Chapter 168 of Township Code to establish temporary no-parking zones in the interest of public safety. I am recommending this addition to authorize the Chief of Police, or his/her designee, to prohibit parking on specific streets and/or parking lot, or parts thereof, in order to establish a temporary no-parking zone for specific locations, dates and times when necessary to accommodate construction operations, delivery activities or public celebrations so as to avoid hazards and dangerous conditions, provide for the safe and free flow of traffic and/or otherwise ensure the safety of the public.

When a temporary no-parking zone has been scheduled, the Chief of Police, or designee, shall cause to be posted no-parking signs on the streets and/or parking lots, or parts thereof, where the temporary no-parking zone is to be established. Said signs shall clearly state "No Parking" and the date and time when the parking will be prohibited and shall be posted not less than 12 hours prior to the temporary no-parking zone's effective date and time.

When and where practical and feasible after a temporary no-parking zone has been scheduled, notice of the temporary no-parking zone's location, date and time shall also be disseminated via additional forms of public notification, such as door-to-door distribution, posting on the municipal website, or transmission via the municipal phone/email/text alert system. Such alternative notification methods shall not be a substitute for the posting of signs.

This ordinance would add to existing temporary parking regulations under local ordinance 168-20. Should you have any questions or comments, please do not hesitate to contact me.

Respectfully,

*Sgt. Kevin #476*

Sgt. Kevin Loretucci #476

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**EXISTING CHAPTER 168-20 THAT WILL REMAIN IN THE TOWNSHIP CODE:**

**§ 168-20. Parking prohibited during state of emergency.**

- A. Upon the declaration of an emergency, there shall be no parking upon streets or sections of streets where temporary emergency no-parking signs are displayed. The Chief of Police or, in the Chief of Police's absence, the ranking police officer is authorized to declare an emergency and to direct the posting of emergency no-parking signs when weather conditions, accidents, fires and public celebration dictate or require the avoidance of hazards or other conditions which interfere with the free flow of traffic. Notification the emergency no-parking signs are being or will be posted shall be given to the operator or owner of any vehicle which has been parked prior to the posting of the signs.
- B. Any unoccupied vehicle parked or standing in violation of this section shall be deemed a nuisance and a menace to the safe and proper regulation of traffic and any police officer may provide for the removal of such vehicle. The owner shall pay the reasonable costs of removal and storage which may result from such removal before regaining possession of the vehicle.
- C. The effectiveness of this section is contingent upon the signs being erected as required by law.

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 24, 2025

Initiated By: John Mauder Division/Department: Finance

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing refund for Coronis Health patient's health insurance bill payment.

**SOURCE OF FUNDING:** Current Fund

**CONTRACT AMOUNT:** N/A

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

Coronis Health RCM, LLC. patients refund requests by e-mail and payment records.

S:\AGENDA INBOX (file name) insurancerefund032425

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John Mauder Department/Division Head 3/11/25 Date

APPROVED FOR AGENDA OF: 3/24/25

By: Marlena Schmid  
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE WEDNESDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-RO81

Council Action Taken:

RESOLUTION

WHEREAS, Coronis Health RCM, LLC. has made the requests for patients to have refund of their health insurance bill payments; and

WHEREAS, Coronis Health has certified the following patients and the insurance company has both paid health insurance bills; and

WHEREAS, the Chief Finance Officer is requesting that the patients' health insurance payments be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the West Windsor that the following refund be made:

Patient	Address	Refund Amount
Eric Psuty	19 Green Hills Rd. East Brunswick, NJ 08816	\$686.52
Peizhen Ni	3 Borrowby Cir. Princeton, NJ 08540	\$98.48

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March, 2025.

\_\_\_\_\_  
Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** March 5, 2025

**Initiated By:** Kerry Giblin/ Allison Sheehan  
**Division/Department:** Administration/ Clerk's Office

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** Approval of a resolution authorizing the Mayor and Township Clerk to execute a Shared Services Agreement (SSA) with West Windsor-Plainsboro School District for media support services for the Township of West Windsor Clerk's Office and other Township media support needs as needed.

This is a joint agreement to renew and continue services to record Township Council meetings and provide general support for these meetings.

The school district adjusted personnel and titles.

Terms of annual increase to school district is consistent with past shared services agreements with the Township.

Removed outdated equipment and technology media terms and replaced with new terminology as applicable, jointly decided by the School district and Township

**SOURCE OF FUNDING:**

**CONTRACT AMOUNT:** annual 2% increase

**CONTRACT LENGTH:** 3 Years (2025, 2026, 2027)

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution-2019 R025
- Resolution to be approved
- Shared Services Agreement between WWPSD and West Windsor Township for media support services
- Certification of Fund- Request attached

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Kerry Giblin 3/5/25  
Department/Division Head Date

APPROVED FOR AGENDA OF: 3/24/25

By: Kerry Giblin  
Marlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-R002

Council Action Taken:

RESOLUTION APPROVING A SHARED SERVICES AGREEMENT  
BETWEEN THE TOWNSHIP OF WEST WINDSOR AND THE  
WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT

- WHEREAS, local governmental units in New Jersey, such as school districts and municipalities, are encouraged by the Legislature to work cooperatively to provide services to the local citizenry (N.J.S.A. 40A:65-1 et seq.); and
- WHEREAS, New Jersey state law authorizes local governmental units to enter into shared services agreements with other local units if approved by resolution (N.J.S.A. 40A:65-1 et seq.); and
- WHEREAS, the Township and the West Windsor-Plainsboro School District would like to continue to work cooperatively to provide educational and governmental programming for the Township media channels and streaming services; and
- WHEREAS, the Chief Financial Officer has certified funds are available in the following line item account:
- ILSA WWP Regional School District Cable Station MG 10604251 (2025) \$35,351.00
  - ILSA WWP Regional School District Cable Station MG 10604251 (2026) \$36,058.02
  - ILSA WWP Regional School District Cable Station MG 10604251 (2027) \$36,779.18

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

1. The Township of West Windsor will enter in a Shared Services Agreement with the West Windsor-Plainsboro Regional School District; and
2. The Mayor and Township Clerk are hereby authorized to sign said Agreement on behalf of the Township of West Windsor.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March, 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 3, 2025

Initiated By: Hemant Marathe, Ph.D. Division/Department: Administration

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Authorizing the contract of \$100,000 for Law Offices of Muller & Baillie, P.C. Affordable Housing Legal Services for the period through December 31, 2025.

**SOURCE OF FUNDING:** Current Budget

**CONTRACT AMOUNT:** \$100,000.00

**CONTRACT LENGTH:** Through 12/31/2025

**OTHER SUPPORTING INFORMATION ATTACHED:**

Email

S:\AGENDA INBOX: Muller – AH – Resolution-25

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder

3/3/25

Department/Division Head

Date

APPROVED FOR AGENDA OF: March 2<sup>4</sup>, 2025

By: Karen Biblin

Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-2093

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor Planning Board entered into a Professional Services Agreement with the Law Offices of Muller & Baillie, P.C. on January 15, 2025 for Planning Board/Land Use Legal Services; and

WHEREAS, the Law Offices of Muller & Baillie, P.C. have the expertise to perform Affordable Housing Legal Services and has done so in the past for the Township; and

WHEREAS, the scope of work authorized in the original above Agreement remains in force and effect; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said contract in the following account:

Affordable Housing – Legal Fees	106-25-223	\$100,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Chief Financial Officer, John V. Mauder, is hereby authorized to increase the contract amount to date by \$100,000.00 with the Law Offices of Muller & Baillie, P.C. for Affordable Housing Legal Services for the period through December 31, 2025.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 25th day of March 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: February 26, 2025

Initiated By: Francis Guzik Department of Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of an Easement Modification Agreement with the owners of Block 27.03, Lot 60 to permit the construction of a fence in the drainage easement, located in the side and rear yard of their property (24 Millbrook Drive).  
Shanthan Vangala

SOURCE OF FUNDING: N/A

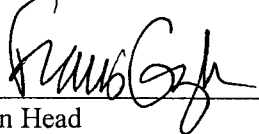
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

**OTHER SUPPORTING INFORMATION ATTACHED**

- Resolution
- Map
- Easement Modification Agreement
- Letter of Request

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**


3/4/2025  
 \_\_\_\_\_  
 Department/Division Head Date

APPROVED FOR AGENDA OF: March 24, 2025

By:   
 \_\_\_\_\_  
 Marlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-R084

Council Action Taken:



RESOLUTION

WHEREAS, Shanthan Vangala, owner of property located at 24 Millbrook Drive, West Windsor Township, New Jersey, also known as Block 27.03 Lot 60, in West Windsor, New Jersey 08550 has made a request for a waiver to permit the construction of a fence in the drainage easement located in the side and rear yard of their property; and

WHEREAS, the Township Engineer has reviewed and approved this request subject to compliance with the terms of the Easement Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of West Windsor Township that the waiver requested by Shanthan Vangala be hereby granted subject to the acceptance of the recommendations of the Township Engineer and the execution of the annexed Easement Modification Agreement.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said Agreement in a form substantially similar to that attached hereto, which shall be filed in the Mercer County Clerk's Office by the Township Attorney.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 6, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a Resolution granting reservation of additional sewer capacity for the Princeton University project known as Baseball Ballpark (PB24-08) at the Lake Campus, located at Block 3, Lots 1.012 and 1.0113. The ballpark amenities are estimated to generate an additional 1,869 gallons per day (gpd) total wastewater flow upon construction and occupation, for a total amended campus flow of 92,818 gpd.

SOURCE OF FUNDING: N/A

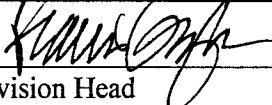
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

- |                |                       |
|----------------|-----------------------|
| Resolution     | Engineer's Memorandum |
| Request Letter | Map                   |

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

	3/06/25
Department/Division Head	Date

APPROVED FOR AGENDA OF: March 24, 2025

By: Karen Giblin  
Marlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-1205

Council Action Taken:

RESOLUTION

- WHEREAS, a reservation of sewer capacity in the public sewer system exists for the Princeton University project known as Lake Campus located at Block 3, Lots 1.012 and 1.0113; and
- WHEREAS, the currently approved facilities within the campus are estimated to generate 90,949 gallons per day (gpd) total wastewater flow upon construction and occupation; and
- WHEREAS, the Trustees of Princeton University received approval for the Baseball Ballpark (PB 24-08) which facility is estimated to generate an additional 1,869 gpd of flow into the collection system, for a total campus wastewater flow of 92,818 gpd; and
- WHEREAS, the Township Engineer has certified that there is sufficient capacity in the existing downstream sanitary sewer system to accommodate the increase in average daily flow of 1,869 gpd of wastewater estimated to be generated by the proposed improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that a reservation of sewer capacity in the total amount of 1,869 gallons per day, is hereby granted for the Princeton University project known as Baseball Ballpark (PB24-08) for total combined flow of 92,818 gpd for the Lake Campus.

BE IT FURTHER RESOLVED that this allocation of Township sewer capacity shall be in effect for a period of one (1) year.

BE IT FURTHER RESOLVED that the Township Engineer be and hereby is authorized to execute an endorsement of the New Jersey Department of Environmental Protection Treatment Works Approval (TWA) Permit application, as required to implement this Resolution, upon submission of final design/construction plans and specifications acceptable to the Township Engineer, should it be determined a TWA Permit is required.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

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**REQUEST FOR COUNCIL ACTION**

**Date of Request:** March 4, 2025

**Initiated By:** Brian E. Aronson      **Division/Department:** Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** Resolution authorizing the Township of West Windsor to procure hardware, software, licensing and support necessary for the replacement of the Township's network infrastructure systems from SHI International Corp as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen.

**SOURCE OF FUNDING:**

Network, Computers, Printers Replacements	405-2023-09001	\$6,166.19
Network, Computers, Printers Replacements	405-2024-18001	\$106,767.42

**CONTRACT AMOUNT:**    \$112,933.61

**CONTRACT LENGTH:**

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution
- Certification of Funds
- SHI International Price Quote
- Facilities Maintenance Manager Memorandum
- County of Bergen Contract BC-BID- 24-26 Related Documents

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Brian Aronson      3-4-25  
\_\_\_\_\_  
Department/Division Head      Date

**APPROVED FOR AGENDA OF:** MARCH 24, 2025

By: Marlena Schmid  
\_\_\_\_\_  
Marlena Schmid, Business Administrator

**MEETING DATE:** 3/24/25    **Ordinance #** \_\_\_\_\_    **Resolution #** 2025-R086

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, the Township’s Municipal Network infrastructure systems are in need of replacement; and

WHEREAS, SHI International Corp is an authorized vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen, and

WHEREAS, the total cost of the hardware, software, licensing and support necessary is \$112,933.61 and as of March 24, 2025 the Township’s total aggregate spending with SHI International Corp was as follows:

Purchase Order No.	63166	\$ 9,073.16
Purchase Order No.	63470	\$ 10,720.46
<u>Resolution No.</u>	<u>2025-R077</u>	<u>\$ 16,149.18</u>
		\$ 35,942.80

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following accounts for these purchases:

Network, Computers, Printers Replacements	405-2023-09001	\$6,166.19
Network, Computers, Printers Replacements	405-2024-18001	\$106,767.42

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator, Marlena A. Schmid, is hereby authorized to purchase the above from SHI International Corp under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen, for a total not to exceed \$ 148,876.41.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March, 2025.

\_\_\_\_\_  
Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 4, 2025

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation to procure HP Toner throughout the year as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen.

**SOURCE OF FUNDING:**

Administration -Technical/Computer Supplies      105-04-353      \$14,000.00

**CONTRACT AMOUNT:** Increase of \$14,000

**CONTRACT LENGTH:** N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

- Resolution
- Certification of Funds
- County of Bergen Contract BC-BID- 24-26 Related Documents

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Brian Aronson      3-4-25  
 Department/Division Head      Date

**APPROVED FOR AGENDA OF:** MARCH 24, 2025

By: Kenneth Gibling  
Marlena Schmid, Business Administrator

**MEETING DATE:** 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-RC07

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and

WHEREAS, the Township needs to purchase HP Toner throughout the year from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen in the amount of \$14,000.00; and

WHEREAS, as of March 24, 2025 the Township's total aggregate spending with SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen was as follows:

Purchase Order No.	63166	\$ 9,073.16
Purchase Order No.	63470	\$ 10,720.46
Resolution No.	2025-R077	\$ 16,149.18
<u>Resolution No.</u>	<u>2025-R086</u>	<u>\$ 112,933.61</u>
		\$ 148,876.41

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account for this purchase:

Administration -Technical/Computer Supplies	105-04-353	\$14,000.00
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NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator, Marlena A. Schmid, is hereby authorized to purchase the above from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen for a total not to exceed \$162,876.41.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March, 2025.

---

Allison D. Sheehan  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 4, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of a professional services agreement with Van Cleef Engineering Associates to provide professional engineering and land surveying services for the preparation of survey, traffic study and bid documents for the proposed roundabout at New Village Road/Village Road West/Baxter Place intersection. West Windsor Township solicited and received three (3) proposals from engineering firms for this work. Van Cleef Engineering Associates provided the most responsible and qualified fee proposal. The Township Engineer is recommending a contract be awarded to Van Cleef Engineering Associates.

**SOURCE OF FUNDING:**

Village W/New Village/North Post Roads	405-2018-21 001	\$ 58,440.71
Roadway Improvements	405-2020-14 013	\$ 22,565.43
Roadway Improvements	405-2021-14-012	\$ 50,493.86
Account Title	Account Number	Amount

**CONTRACT AMOUNT:** \$131,500.00

**CONTRACT LENGTH:** 120 days from initiation of work

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution	Affirmative Action Contract	Proposal – Exhibit A
Political Contribution Disclosure	Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure	Engineers Memorandum
Business Registration Certification	Affidavit of Compliance	Certificate of Information Report
Project Location Map		

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Francis Guzik 3/5/25  
Department/Division Head Date

APPROVED FOR AGENDA OF: March 24, 2025

By: Kevin Giblin  
Marlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-2088

Council Action Taken:



RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional engineering; and
- WHEREAS, Van Cleef Engineering Associates, has submitted a proposal dated February 25, 2025 indicating they will provide professional engineering and land surveying services for the preparation of surveys, traffic studies and bid documents for the proposed roundabout at New Village Road/Village Road West/Baxter Place intersection for \$131,500.00; and
- WHEREAS, Van Cleef Engineering Associates, has indicated a 120-day performance period for the contract; and
- WHEREAS, the Township wishes to enter into an agreement with Van Cleef Engineering Associates, for the aforesaid services; and
- WHEREAS, the total amount of the contract is \$131,500.00); and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following accounts:

Village W/New Village/North Post Roads	405-2018-21 001	\$ 58,440.71
Roadway Improvements	405-2020-14 013	\$ 22,565.43
Roadway Improvements	405-2021-14-012	\$ 50,493.86

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Van Cleef Engineering Associates, with a 120-day performance period from the date of project initiation, for an amount not to exceed \$131,500.00;
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services pursuant to its proposal dated February 25, 2025. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Van Cleef Engineering Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March 2025.

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Allison D. Sheehan  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: February 28, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of a professional services agreement with Van Cleef Engineering Associates to provide professional engineering survey and design services for the Woodmere Way Roadway Resurfacing Project. Van Cleef Engineering Associates provided a responsible and qualified fee proposal for the survey and design of drainage improvements within the aforementioned roadway. The Township Engineer is recommending a contract be awarded to Van Cleef Engineering Associates.

**SOURCE OF FUNDING:**

<u>Roadway Improvements</u>	<u>405 2021 14 012</u>	<u>\$55,000.00</u>
Account Title	Account Number	Amount

**CONTRACT AMOUNT:** \$55,000.00

**CONTRACT LENGTH:** 120 days upon commencement

**OTHER SUPPORTING INFORMATION ATTACHED:**

- |                                     |                             |                                   |
|-------------------------------------|-----------------------------|-----------------------------------|
| Resolution                          | Affirmative Action Contract | Proposal – Exhibit A              |
| Political Contribution Disclosure   | Certification of Funds      | Business Entity Disclosure        |
| Professional Services Agreement     | Stockholder Disclosure      | Engineer’s Memorandum             |
| Business Registration Certification | Affidavit of Compliance     | Certificate of Information Report |
| Project Location Map                |                             |                                   |

**COMPLETE AND READY FOR ADMINISTRATOR’S REVIEW**


3/05/2025

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Department/Division Head Date

APPROVED FOR AGENDA OF: March 24, 2025

By:   
Marlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-2089

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional engineering survey and design services; and

WHEREAS, Van Cleef Engineering Associates, has submitted a proposal dated October 3, 2024 indicating they will provide professional engineering survey and design services related to roadway improvements for the Woodmere Way Roadway Resurfacing Project for \$55,000.00; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Van Cleef Engineering Associates, for the aforesaid services for an amount not to exceed \$55,000.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following account:

<u>Roadway Improvements</u>	<u>405 2021 14 012</u>	<u>\$55,000.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Van Cleef Engineering Associates, to cover the period March 24, 2025 through the completion of the project, for an amount not to exceed \$55,000.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering survey and design services, pursuant to its proposal dated October 3, 2024. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Contract between the Township and Van Cleef Engineering Associates and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March 2025.

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Allison D. Sheehan  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 6, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of a professional services agreement with Van Cleef Engineering Associates to provide professional engineering survey and design services for the Canal Pointe Blvd Retaining Wall repair. Van Cleef Engineering Associates provided a responsible and qualified fee proposal for the survey and design of repairs to a modular block retaining at a bus stop along the aforementioned roadway. The Township Engineer is recommending a contract be awarded to Van Cleef Engineering Associates.

**SOURCE OF FUNDING:**

<u>Traffic Safety Improv. Hazard Mitigation</u>	<u>405 2011 14 006</u>	<u>\$15,944.00</u>
Account Title	Account Number	Amount

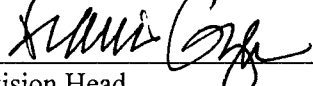
**CONTRACT AMOUNT:** \$15,944.00

**CONTRACT LENGTH:** 90 days upon commencement

**OTHER SUPPORTING INFORMATION ATTACHED:**

- |                                     |                             |                                   |
|-------------------------------------|-----------------------------|-----------------------------------|
| Resolution                          | Affirmative Action Contract | Proposal – Exhibit A              |
| Political Contribution Disclosure   | Certification of Funds      | Business Entity Disclosure        |
| Professional Services Agreement     | Stockholder Disclosure      | Engineer’s Memorandum             |
| Business Registration Certification | Affidavit of Compliance     | Certificate of Information Report |
| Project Location Map                |                             |                                   |

**COMPLETE AND READY FOR ADMINISTRATOR’S REVIEW**


3/11/25  
 \_\_\_\_\_  
 Department/Division Head Date

APPROVED FOR AGENDA OF: March 24, 2025

By: Kerry Giblin  
Marlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-RC90

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional engineering survey and design services; and

WHEREAS, Van Cleef Engineering Associates has submitted a proposal dated January 27, 2025 indicating they will provide professional engineering survey and design services related to repairs to a retaining wall along Canal Pointe Boulevard for \$15,944.00; and

WHEREAS, the Township wishes to enter into a Professional Services Agreement with Van Cleef Engineering Associates for the aforesaid services; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following account:

<u>Traffic Safety Improv. Hazard Mitigation</u>	<u>405 2011 14 006</u>	<u>\$15,944.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, a Professional Services Agreement with Van Cleef Engineering Associates, to cover the period March 24, 2025 through the completion of the project, for an amount not to exceed \$15,944.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering survey and design services, pursuant to its proposal dated January 27, 2025. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Van Cleef Engineering Associates and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March 2025.

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Allison D. Sheehan  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 11, 2025

Initiated By: John Taylor Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:** Adoption of a resolution authorizing execution of Change Order No. 1 for work as part of the sanitary sewer piping and pump station upgrades in and around Southfield Road Pump Station and South Post Road Pump Station. The Township Engineer has reviewed the summary memo provided by Roberts Engineering Group and supporting information provided by Earle Asphalt Company and recommend endorsement of the attached change order for Earle Asphalt, Inc..

**SOURCE OF FUNDING:**

*Previous Contract*

405 2023 10 001	Sewer Collection System & Pump Station Improvements	\$4,723,945.78
Account Number	Account Title	Amount

*Change Order 1 Contract*

405 2023 10 001	Sewer Collection System & Pump Station Improvements	\$ 389,101.65
Account Number	Account Title	Amount

**CONTRACT AMOUNT:**


Original Contract Amount: \$ 4,723,945.78  
Change Order 1: +\$ 389,101.65  
Revised Contract Amount: \$ 5,113,047.43

**CONTRACT LENGTH:** no change

**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution	Engineer Memo
Change Order #1	Resolutions 2024-R049

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

 3/12/25  
Department/Division Head Date

APPROVED FOR AGENDA OF: March 24, 2025

By:   
Marlana Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-R071

Council Action Taken:

RESOLUTION

WHEREAS, the Township has entered into a contract with Earle Asphalt, Inc. on January 29, 2024 for the Southfield Road and South Post Road Sewer Capacity Improvements Project; and

WHEREAS, there have been necessary and verifiable extra work items necessary, as well as contract work items identified as not necessary, resulting in additions and deductions; and

WHEREAS, there is a need for additional funding for payment of costs incurred, as indicated in the recommended change order #1 form; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said payment are available in the following account:

Sewer Collection System & Pump Station Improvements 405 2023 10 001 \$389,101.65

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Earle Asphalt, Inc. is authorized to be reimbursed for costs incurred per the contract documents associated with the project known as the Southfield Road and South Post Road Sewer Capacity Improvements Project.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March, 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 12, 2025

Initiated By: John Taylor Division/Department: Comm. Dev./Engineering

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of Change Order No. 1 & Final for work as part of the sanitary sewer piping repairs for a portion of the D&R Canal Interceptor sewer line between Route 1 and Alexander Road. The Township Engineer has reviewed the summary memo provided by the Township's consultant, Van Cleef Engineering, and supporting information provided by Insituform Technologies, Inc. (formerly Standard Pipe Services, Inc.) and recommends endorsement of the attached change order for Insituform Technologies.

**SOURCE OF FUNDING:**

<i>Original Contract</i>		
Account Number	Account Title	Amount
405 2017 21 027	Sanitary/Storm Sewer Improvements	\$ 30,891.87
405 2018 15 028	Sanitary/Storm Sewer Improvements	\$250,000.00
405 2019 18 029	Sanitary/Storm Sewer Improvements	\$250,000.00
405 2020 14 032	Sanitary/Storm Sewer Improvements	\$250,000.00
405 2021 14 030	Sanitary/Storm Sewer Improvements	\$ 82,008.13

**CONTRACT AMOUNT:**

Original Contract Amount: \$ 862,900.00  
Change Order 1 & Final: - \$ 75,657.50  
Revised Contract Amount: \$ 787,242.50

**CONTRACT LENGTH:** add 335 days

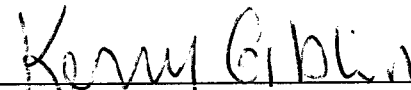
**OTHER SUPPORTING INFORMATION ATTACHED:**

Resolution                      Engineer Memo  
Change Order #1              Resolutions 2024-R049

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

                      3/12/2025  
Department/Division Head                      Date

APPROVED FOR AGENDA OF: March 24, 2025

By:   
Matlena Schmid, Business Administrator

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-R092

Council Action Taken:



RESOLUTION

WHEREAS, the Township entered into a contract with Standard Pipe Services, Inc. (now doing business as Insituform Technologies, Inc.) on October 11, 2022 for the D&R Canal Interceptor 48-Inch Diameter Sewer Spot Repairs and Manhole Rehabilitation Project for the contract amount of \$862,900.00 as set forth in the contract documents; and

WHEREAS, Change Order No. 1 and final has been submitted by the contractor and accounts for a decrease (-8.77%) of the total budget associated with necessary and verifiable extra work items, work items not utilized, as well as a credit from the contractor due to additional costs for the Township's construction administration and inspection; and

WHEREAS, there is an overall reduction in the project cost of \$75,657.50, as indicated in the recommended change order #1 & final form; and

WHEREAS, the Township Engineer has inspected the project, reviewed the documentation, and recommends the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Change Order No. 1 and final is hereby approved, adjusting the construction scope, length and quantities of the original contract amount of \$862,900.00 to a revised contract amount of \$787,242.50.

BE IT FURTHER RESOLVED that the Township Business Administrator, Marlana A. Schmid, is hereby authorized to execute Contract Change Order No. 1 and final.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March, 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request:** 2/26/25

**Initiated By:** Alex Lesniak **Department of** Comm. Dev./Engineering

**ACTION REQUESTED/EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing the awarding of a Contract for the Street Tree Removal & Stump Grinding Winter 2025 to US Athletic Fields Inc. The work under this contract for the Base Bid and Alternates includes the furnishing of all labor, material, equipment, and services to remove approximately 61 street trees and 12 stumps within the Township maintained right-of-way. Nine bids were received for this project and it is recommended that this contract be awarded to US Athletic Fields Inc.

**SOURCE OF FUNDING:**

<u>Traffic Safety Improv. Hazard Mitigation</u>	<u>405-2022-08-016</u>	<u>\$ 26,280.00</u>
Account Title	Account Number	Amount

**CONTRACT AMOUNT:** \$ 26,280.00

**CONTRACT LENGTH:** 45 calendar days from Notice to Proceed

**OTHER SUPPORTING INFORMATION ATTACHED:**

- |                         |  |
|-------------------------|--|
| Resolution              | Public Works Registration                  |
| Engineer's Memorandum   | Affirmative Action Contract                |
| Certification of Funds  | Business Registration Certification        |
| Agreement               | Certificate of Employee Information Report |
| Affidavit of Compliance |  |

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

<u><i>Francis G. [Signature]</i></u>	<u>3/4/25</u>
Department/Division Head	Date

**APPROVED FOR AGENDA OF:** March 24, 2025

**By:** *Marlena Schmid*  
Marlena Schmid, Business Administrator

**MEETING DATE:** 3/24/25 **Ordinance #** \_\_\_\_\_ **Resolution #** 2025-1209.3

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need for removal of Township owned street trees that have died or are at risk of becoming dangerous; and

WHEREAS, the Township of West Windsor has determined that removal of these trees will promote life, health, and safety of Township residents and property; and

WHEREAS, said contract was put out to public bid seeking bids for this project, and said bids were opened on February 13, 2025; and

WHEREAS, the Township has received bids from the following bidders:

<u>No.</u>	<u>Company</u>	<u>Total Base Bid</u>
1	US Athletic Fields Inc.	\$26,280.00
2	Hyperion Tree Service	\$26,500.00
3	Diamond Property Management	\$30,290.00
4	NJ Tree Surgeons LLC	\$31,055.00
5	Princeton Tree Care	\$34,777.44
6	Harmony Tree Care LLC	\$47,290.00
7	Falkinburg Tree Expert	\$69,125.00
8	Yellowstone Landscape	\$73,520.00
9	Rich Tree Service	\$82,300.00

WHEREAS, the Township staff determined that the lowest, responsible, and responsive bid, was submitted by and should be awarded to US Athletic Fields Inc; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation account:

<u>Traffic Safety Improv. Hazard Mitigation</u>	<u>405-2022-08-016</u>	<u>\$ 26,280.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the contract for the Street Tree Removal & Stump Grinding Winter 2025 be awarded to US Athletic Fields Inc, 668 County Rd 601, Skillman, NJ 08558, and the Mayor and Clerk are authorized to execute said contract.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March 2025.

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Allison D. Sheehan  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: March 12, 2025

Initiated By: Ken Jacobs Department of Recreation

**ACTION REQUESTED/EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing the awarding of a Contract to Protective Paving, LLC of Milltown, New Jersey for FY 2023 Park Grant Trail Resurfacing at West Windsor Community Park. The project consists of resurfacing and rehabilitating various portions of West Windsor Community Park's existing asphalt walking path. Five (5) bids were received for this project and it is recommended that this contract be awarded to the lowest responsible and responsive bidder, Protective Paving of Milltown, New Jersey for this project.

**SOURCE OF FUNDING:**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
Local Recreation Improvement Program (NJDC Grant)	101105	\$ 70,000.00
Open Space Tax for Park Development	405-2015-7-005	\$ 161,274.27

**CONTRACT AMOUNT:** \$231,274.27

**CONTRACT LENGTH:** Sixty (60) calendar days from Notice to Proceed

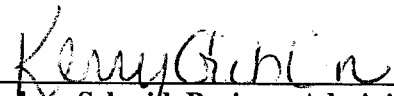
**OTHER SUPPORTING INFORMATION ATTACHED:**

- |                         |  |
|-------------------------|--|
| Resolution              | Public Works Registration                  |
| Engineer's Memorandum   | Affirmative Action Contract                |
| Certification of Funds  | Business Registration Certification        |
| Contract                | Certificate of Employee Information Report |
| Affidavit of Compliance | Owner Certification on Prevailing Wages    |

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

 3/11/2025  
 Department/Division Head Date

**APPROVED FOR AGENDA OF:** March 24, 2025

By:   
 Marlena Schmid, Business Administrator

**MEETING DATE:** 3/24/25 **Ordinance #** \_\_\_\_\_ **Resolution #** 2025-13084

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need to resurface and rehabilitate various portions of West Windsor Community Park’s existing asphalt walking paths; and

WHEREAS, this project was awarded the Recreation Improvement Grant from the New Jersey Department of Community Affairs for \$70,000.00; and

WHEREAS, said contract was put out to public bid and the following bids were received and opened on Wednesday, January 22, 2025; and

WHEREAS, the Township has received five (5) qualified bids from the following bidders:

<u>No.</u>	<u>Company</u>	<u>Bid Value</u>
1	Protective Paving, LLC	\$231,274.27
2	Top Line Construction Corp.	\$248,592.32
3	SDW Inc.	\$252,155.00
4	Halecon	\$253,712.50
5	Your Way Construction, Inc	\$336,630.25

(chart sorted by total bid value)

WHEREAS, the Township Engineering staff have reviewed the bids and have determined that the lowest, responsible, and responsive bid was submitted by Protective Paving, LLC.; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following accounts:

Local Recreation Improvement Program (NJDCA Grant)	101105	\$ 70,000.00
<u>Open Space Tax for Park Development</u>	<u>05-2015-07-005</u>	<u>\$161,274.27</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the contract for the 2023 Park Grant Trail Resurfacing at Community Park be awarded to Protective Paving, LLC., 12 Kearney Drive, Milltown, New Jersey 08850, and the Mayor and Clerk are authorized to execute said contract.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March 2025.

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Allison D. Sheehan  
 Township Clerk  
 West Windsor Township

**REQUEST FOR COUNCIL ACTION**

**Date of Request: March 12, 2025**

**Initiated By: Ken Jacobs Division/Department: Recreation**

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Adoption of a resolution authorizing execution of a professional services agreement with Center State Engineering to provide construction administration and observation services for the Trail Resurfacing at West Windsor Community Park project. The Township Manager of Recreation and Parks is recommending a contract be awarded to Center State Engineering.

**SOURCE OF FUNDING:**

Open Space Tax for Park Development 405 2017 07 005 \$9,500.00

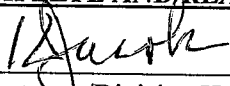
**CONTRACT AMOUNT: \$9,500.00**

**CONTRACT LENGTH: Duration of construction project**

**OTHER SUPPORTING INFORMATION ATTACHED:**

- |  |                                     |
|--|-------------------------------------|
| Resolution                               |                                     |
| Proposal – Exhibit A                     | Political Contribution Disclosure   |
| Certification of Funds                   | Business Entity Disclosure          |
| Professional Services Agreement          | Stockholder Disclosure              |
| Manager of Recreation & Parks Memorandum | Business Registration Certification |
| Affirmative Action Contract              | Certificate of Information Report   |

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

	<u>3/11/25</u>
Department/Division Head	Date

**APPROVED FOR AGENDA OF: March 24, 2025**

**By: Kenny Gibling  
Marlena Schmid, Business Administrator**

**MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-2095**

**Council Action Taken:**

RESOLUTION

WHEREAS, the Township of West Windsor has a need to acquire professional engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Center State Engineering has submitted a proposal dated March 6, 2025 indicating they will provide professional construction administration and observation services for the Trail Resurfacing at West Windsor Community Park project for \$9,500.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following account:

Open Space Development	405 2014 12 005
\$9,500.00	

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute a Professional Services Agreement with Center State Engineering, with a performance period concurrent with the construction project from the date of project initiation for construction administration and observation services, for an amount not to exceed \$9,500.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services pursuant to its proposal dated March 6, 2025. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Center State Engineering and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: March 24, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: 03/12/2025

Initiated By: Chief Robert Garofalo Division/Department: Police

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

This purchase is to replace the police department's network firewall system. This is a vital action as part of our computer network and cybersecurity protections.

**SOURCE OF FUNDING:**

Capital Budget - Public Safety - Police  
Acquisition of Office / Computer Equipment  
405-2019-18-022

**CONTRACT AMOUNT:**

\$17,090.00

**CONTRACT LENGTH:**


5 years

**OTHER SUPPORTING INFORMATION ATTACHED:**

Special report with statement of need. Quote

S:\AGENDA INBOX (**file name**) \_\_\_\_\_

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Chief Robert Garofalo  03/12/2025  
Department/Division Head \_\_\_\_\_ Date

APPROVED FOR AGENDA OF: 3/24/25

By:   
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-2046

Council Action Taken:



RESOLUTION

WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services; and

WHEREAS, the Township of West Windsor Police Division's network security system and equipment is in need of replacement to maintain operational integrity of their network infrastructure; and

WHEREAS, the Township of West Windsor solicited three (3) companies to supply and install the network security system and equipment; and

WHEREAS, StarNet Solutions, Inc. has submitted a quote, Q011,15C dated February 20, 2025, indicating they will provide such systems and equipment for \$15,590.00 and \$1,500.00 for installation services for a total not to exceed \$17,090.00; and

WHEREAS, the Chief Financial Officer, has certified the availability of funds in the following account:

Police-ACQ Office/Computer Equip    405-2019-18-022-08001    \$17,090.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator, Marlana A. Schmid, is hereby authorized to purchase the above from StarNet Solutions, Inc, for a total not to exceed of \$17,090.00.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March, 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: 03/12/2025

Initiated By: Chief Robert Garofalo Division/Department: Police

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

This purchase is to replace the police department domain controllers (servers). These vital servers are part of our computer network and cybersecurity protections.

**SOURCE OF FUNDING:**

Capital Budget - Public Safety - Police  
Acquisition of Office / Computer Equipment  
405-2019-18-022

**CONTRACT AMOUNT:**

\$29,640.00

**CONTRACT LENGTH:**

5 years

**OTHER SUPPORTING INFORMATION ATTACHED:**

Special report with statement of need. Quote

S:\AGENDA INBOX (file name) \_\_\_\_\_

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Chief Robert Garofalo [Signature] 03/12/2025  
Department/Division Head \_\_\_\_\_ Date

APPROVED FOR AGENDA OF: 3/24/25

By: [Signature]  
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-2097

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services; and
- WHEREAS, the Township of West Windsor Police Division's domain controllers (servers) are in need of replacement to maintain operational integrity of their network infrastructure; and
- WHEREAS, the Township of West Windsor solicited three (3) companies to supply and install the domain controllers (servers); and
- WHEREAS, StarNet Solutions, Inc. has submitted a quote, Q100423W Rev 7, dated February 20, 2025, indicating they will provide this equipment for \$19,140.00 and \$10,500.00 for installation and configuration services for a total not to exceed \$29,640.00; and
- WHEREAS, the Chief Financial Officer, has certified the availability of funds in the following account:

Police-ACQ Office/Computer Equip    405-2019-18-022-08001    \$29,640.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator, Marlana A. Schmid, is hereby authorized to purchase the above from StarNet Solutions, Inc, for a total not to exceed \$29,640.00.

Adopted: March 24, 2025

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24<sup>th</sup> day of March, 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: February 28, 2025

Initiated By: Chief Robert Garofalo Division/Department: Police

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Request for Council Approval of Hamilton Hold Harmless Resolution

**SOURCE OF FUNDING:**

None required

**CONTRACT AMOUNT:**

N/A

**CONTRACT LENGTH:**

N/A

**OTHER SUPPORTING INFORMATION ATTACHED:**

S:\AGENDA INBOX (file name) \_\_\_\_\_

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

Chief Robert Garofalo [Signature] February 28, 2025  
Department/Division Head \_\_\_\_\_ Date \_\_\_\_\_

APPROVED FOR AGENDA OF: 3/24/25 \_\_\_\_\_

By: [Signature] \_\_\_\_\_  
Marlena Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-12098

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has the need to utilize a police firearms qualifying range ("range"); and

WHEREAS, the Township of Hamilton is the owner of a police firearms qualifying range ("range"); and

WHEREAS, the Township of West Windsor has requested the Township of Hamilton's permission to use the range for its Police Officers; and

WHEREAS, the Township of Hamilton has agreed to permit the Township of West Windsor's Police Department to use the range for the purpose of certain in-service firearms qualification, consistent with the terms and conditions outlined hereafter, and expressly subject to any and all rules and guidelines that may be posted at the range and/or provided by the Hamilton Township Police Division ("HTPD").

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

1. That the Township of West Windsor will enter a Use and Hold Harmless Agreement with the Township of Hamilton; and
2. The Mayor and Township Clerk are hereby authorized to sign said Agreement on behalf of the Township of West Windsor.

Adopted: March 24, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 24th day of March, 2025.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township

**REQUEST FOR COUNCIL ACTION**

Date of Request: February 18, 2025

Initiated By: John V. Mauder Division/Department: Finance

**ACTION REQUESTED/ EXECUTIVE SUMMARY:**

Resolution authorizing 2025 emergency temporary appropriations.

The attached resolution provides supplemental funds to operate into the second quarter. Additional funding is required in order to meet various obligations including payroll, insurance, statutory requirements and other operational and contractual obligations. The amounts in the resolution represent the difference between 50% of the 2025 Mayor's recommended budget and the Temporary budget approved by Township Council at their January 15, 2025 meeting. This emergency temporary appropriations resolution includes the annual employer pension liability due April 1.

According to statute, this resolution requires a 2/3 vote of the full membership of Council (4 votes) and the amount of such emergency temporary appropriations shall be included in the adopted municipal budget.

**SOURCE OF FUNDING: N/A**

**CONTRACT AMOUNT: N/A**

**CONTRACT LENGTH: N/A**

**OTHER SUPPORTING INFORMATION ATTACHED:**

S:\AGENDA INBOX: 2025 Temporary Emergency

**COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW**

John V. Mauder 2/25/25

Department/Division Head

Date

APPROVED FOR AGENDA OF: March 24, 2025

By: Marlena A. Schmid  
Marlena A. Schmid, Business Administrator

**\*\* PLEASE NOTE \*\* DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 3/24/25 Ordinance # \_\_\_\_\_ Resolution # 2025-R099

Council Action Taken:

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to the ability of the Township of West Windsor to continue paying its employees and vendors; and

WHEREAS, the Township Council has not yet adopted the 2025 budget; and

WHEREAS, no adequate provision has been made in the 2025 temporary budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L.1951 (N.J.S.A. 40A:4-20) including this resolution total \$15,171,163.75.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20:

1. Emergency temporary appropriation(s) be and the same is hereby made for:

CURRENT FUND EMERGENCY TEMPORARY APPROPRIATIONS - 2025

	<u>S &amp; W</u>	<u>O.E.</u>	<u>TOTAL</u>
1 Clerk & Governing Body	53,800.50	20,781.25	74,581.75
2 Elections	425.00	7,887.50	8,312.50
3 Council	10,741.25	1,687.50	12,428.75
4 Administration	174,370.00	79,087.50	253,457.50
5 Mayor	14,652.00	0.00	14,652.00
6 Financial Administration	136,766.75	0.00	136,766.75
7 Audit & Accounting Services		13,112.50	13,112.50
8 Data Processing		4,000.00	4,000.00
9 Assessment of Taxes	61,797.25	0.00	61,797.25
10 Collection of Taxes	46,525.00	5,437.50	51,962.50
12 Supplemental Fire Safety Program		0.00	0.00
13 Uniform Fire Code	57,302.00	11,325.50	68,627.50
14 Emergency Services	478,899.75	92,387.50	571,287.25
15 Princeton Jct. Vol. Fire Co.		18,750.00	18,750.00
16 West Windsor Vol. Fire Co. #1		18,750.00	18,750.00
18 Police	2,023,222.25	158,253.75	2,181,476.00
18 Police - ILSA - WWPRSD	75,000.00	46,250.00	121,250.00
20 Animal Control		10,625.00	10,625.00
20 ILSA-East Windsor Township		11,250.00	11,250.00
21 Board of Health	221,895.75	14,237.50	236,133.25
22 Recreation	119,246.25	65,825.00	185,071.25
23 Housing	6,250.00	0.00	6,250.00
24 Senior Citizen Program	68,940.25	21,693.25	90,633.50
25 Affordable Housing	250.00	50,000.00	50,250.00

29	Community Development	6,662.75	250.00	6,912.75
30	General Engineering	128,087.00	25,182.50	153,269.50
33	Land Use	68,125.50	40,005.00	108,130.50
34	Planning Board		0.00	0.00
35	S.P.R.A.B.		0.00	0.00
36	Zoning Board		4,725.00	4,725.00
37	Environment Commission		762.50	762.50
38	Construction Official	502,312.50	37,400.00	539,712.50
40	Public Works	423,140.75	57,444.25	480,585.00
41	Snow Removal	0.00	0.00	0.00
42	Sewer System	136,486.25	27,687.50	164,173.75
43	Stony Brook Reg. Sewer Auth.		875,000.00	875,000.00
44	Facilities and Open Space		0.00	0.00
46	Legal Services & Costs		62,500.00	62,500.00
47	Municipal Prosecutor		7,500.00	7,500.00
48	Public Defender		4,250.00	4,250.00
50	Municipal Court	67,442.25	13,355.75	80,798.00
51	Group Insurance		2,200,000.00	2,200,000.00
52	Other Insurance - Workers Comp		308,154.00	308,154.00
52	Other Insurance - Liability		309,800.00	309,800.00
53	Building & Grounds	89,858.50	46,443.75	136,302.25
54	Fire Hydrant Service		180,250.00	180,250.00
55	Postage		12,500.00	12,500.00
56	Utilities - Street Lighting		125,000.00	125,000.00
56	Utilities - Electric/Natural Gas		127,500.00	127,500.00
56	Utilities - Telephone and Telegraph		46,250.00	46,250.00
56	Utilities - Water		20,000.00	20,000.00
57	Gasoline		77,125.00	77,125.00
58	Refuse Collection - In Cap		767,096.75	767,096.75
60	Extended Sick Leave	0.00	0.00	0.00
61	MCIA-Recycling		191,750.00	191,750.00
76	Social Security System		163,279.00	163,279.00
77	Public Employees Retirement System		1,148,690.00	1,148,690.00
78	Police & Firemen's Retirement System		2,665,222.00	2,665,222.00
79	Defined Contribution Retirement System		2,500.00	2,500.00
	Total Temporary Operating Budget	4,972,199.50	10,198,964.25	15,171,163.75



2. Emergency temporary appropriations have been provided for in the 2025 budget under the aforementioned line items.
3. One original, certified copy of this resolution shall be filed with the Director of Local Government Services.

Adopted:            March 24, 2025

I, Allison D. Sheehan, Township Clerk of West Windsor Township, County of Mercer, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the West Windsor Township Council at a meeting of said Township Council on the 24th day of March 2025 and said resolution was adopted by not less than a two-thirds vote of all members thereof of the West Windsor Township Council.

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Allison D. Sheehan  
Township Clerk  
West Windsor Township