

**MEETING TO BE
LIVE STREAMED AT**

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**AGENDA FOR THE BOARD OF HEALTH MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

November 12, 2024

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 19, 2024 to The Times and the Princeton Packet and posted on the Township web-site.
4. Closed Session
5. Salute to the Flag
6. Public Comment (30 minutes comment period; 3-minute limit per person)
7. For Action:

Minutes: Board of Health June 10, 2024
8. For Discussion:
 - a. Board of Health Member:
 - b. Mayor/Administration:

Updates from Health Officer
9. Closed Session (if needed)
10. Public Comment (15 minutes comment period; 3-minute limit per person)
11. Adjournment

**MEETING TO BE
LIVE STREAMED AT**
<https://www.youtube.com/channel/UC8i0yw7lhozymgo4N68jJdg/live>

**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

November 12, 2024

Will Start After the Close of the Board of Health Meeting

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 19, 2024 to The Times and the Princeton Packet and posted on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
Berrien City Safety Presentation
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings
11. Consent Agenda

A. Resolutions

2024-R216 Authorizing the Mayor and Clerk to
Execute an Easement Modification
Agreement for 16 Highpoint Place

B. Minutes

March 19, 2024 - Budget Session #2 - As Amended

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2024-R217 Requesting Approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Donations - Acceptance of Bequests and Gifts (N.J.S.A.40A:5-29) for the War Memorial - Vietnam & Iraq War Improvements

2024-R218 Authorizing the Mayor and Clerk to Execute a Memorandum of Understanding with Mercer County for the Repair, Upgrade and/or Replacement of the HVAC System and Roof of the West Windsor Branch Library

2024-R219 Granting Reservation of Sewer Capacity and Authorizing the Execution of Required Treatment Works Approval Permit Application to the New Jersey Department of Environmental Protection for the Project Known as Woodstone Commercial (PB24-01)

2024-R220 Authorizing the Mayor and Clerk to Execute Contract Amendment #2 to T&M Associates for Additional Supplementary Work for the Duck Pond Run Sewer Interceptor Project, Phase 2 - \$13,512.00

2024-R221 Authorizing the Mayor and Clerk to Execute the Final One (1) Year Contract Extension with Princeton Air Conditioning, Inc. for the Maintenance and Service of the Heating, Ventilation and Air Conditioning (HVAC) Systems for Various Township Facilities - \$52,032.00

2024-R222 Authorizing the Business Administrator to Purchase Fiber Optic Data Transmission for the Municipal Network from Crown Castle Fiber, LLC for the Period January 1, 2025 through December 31, 2029 for a Total Not to Exceed \$108,000.00

2024-R223 Authorizing the Business Administrator to Purchase One (1) New Ford F-250 4x4 Vehicle for the Division of Fire & Emergency Services Through the Education Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Program - \$61,063.50

2024-R224 Authorizing the Business Administrator to Purchase Three (3) New 2025 Ford Bronco Sport 4x4 Vehicles for the Division of Fire & Emergency Services Through the County of Bergen Cooperative Purchasing Program - \$89,402.58

14. Introduction of Ordinances

2024-26 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168, "TRAFFIC AND PARKING", OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR

Public Hearing: December 9, 2024

2024-27 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168, "TRAFFIC AND PARKING," AND CHAPTER 113 "NOISE" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR

Public Hearing: December 9, 2024

15. Additional Public Comment (15 minutes comment period; three-minute limit per person)

16. Council Reports/Discussion/New Business

Discussion of Best Practices Submission

17. Administration Updates

18. Closed Session

19. Adjournment

REQUEST FOR COUNCIL ACTION

Date of Request: October 29, 2024

Initiated By: Francis Guzik Department of Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of an Easement Modification Agreement with the owners of Block 17.11, Lot 21 to permit the construction of a fence in the drainage easement, located in the rear yard of their property (23 Van Wyck Drive).

Ted Mani and Sindhu George

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED

Resolution
Map
Easement Modification Agreement
Letter of Request

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 10/30/24

Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: Kerry Diammetta

Marlena Schmid, Business Administrator

MEETING DATE: 11/12/24 Ordinance # _____ Resolution # 2024-2216

Council Action Taken:

RESOLUTION

WHEREAS, Ted Mani and Sindhu George, owners of property located at 23 Van Wyck Drive, West Windsor Township, New Jersey, also known as Block 17.11 Lot 21, in West Windsor, New Jersey 08550 has made a request for a waiver to permit the construction of a fence in the drainage easement located in the rear yard of their property; and

WHEREAS, the Township Engineer has reviewed and approved this request subject to compliance with the terms of the Easement Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the waiver requested by Ted Mani and Sindhu George be hereby granted subject to the acceptance of the recommendations of the Township Engineer and the execution of the annexed Easement Modification Agreement; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute said agreement in a form substantially similar to that attached hereto, which shall be filed in the Mercer County Clerk's Office by the Township Attorney.

Adopted: November 12, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

INDICATE ACTION REQUESTED (check one):

Date of Request: October 23, 2024

Ordinance

(Summary attached)

Resolution

(Backup documents complete)

(Contracts require Affirmative Action Certificate)

Item for Discussion only

Initiated By: John V. Mauder

Dept. of Administration; Div. of Finance

ACTION REQUESTED: This resolution for action by Township Council to create a Vietnam & Iraq Wars account, permissible by State Law, for a War Memorial – Vietnam & Iraq Wars improvements

EXECUTIVE SUMMARY: N.J.S.A. 40A:5-29 allows for acceptance of bequests and gifts for the support of a War Memorial – Vietnam & Iraq War Improvements.

DISK & file name (OR) S:\AGENDA INBOX (file name Rider-Vietnam & Iraq Wars)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 10/24/24
Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: Kerry Diammetta

Marlena A. Schmid

Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL BUSINESS MEETING.**

MEETING DATE: 11/12/24 Ordinance # _____ Resolution # 2024-R217

Council Action Taken:

Distributed:

RESOLUTION

Requesting approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Donations – Acceptance of Bequests and Gifts (N.J.S.A. 40A:5-29) for War Memorial – Vietnam & Iraq Wars.

WHEREAS, Permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by the municipality when the revenue is not subject to reasonable accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 allows municipalities to receive amounts for costs incurred for Donations - Acceptance of Bequests and Gifts for the War Memorial – Vietnam & Iraq Wars Improvements; and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of West Windsor, County of Mercer, and State of New Jersey as follows:

1. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Donations – Acceptance of Bequests and Gifts for the War Memorial – Vietnam & Iraq Wars Improvements as per N.J.S.A. 40A:4-39.

Adopted: November 12, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 30, 2024

Initiated By: John V. Mauder Division/Department: Finance

ACTION REQUESTED/ EXECUTIVE SUMMARY: Approval of a Resolution and Memorandum of Understanding between the County of Mercer and West Windsor Township allowing the County of Mercer to complete HVAC and roof replacements, repairs and upgrades to the West Windsor Library. Funded by Mercer County American Rescue Plan Act (ARPA) Funds

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

S:\AGENDA INBOX: Resolution for West Windsor – MOU Library

Resolution and Memorandum of Understanding

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John Mauder 10/31/24

Department/Division Head

Date

APPROVED FOR AGENDA OF: ~~June 24, 2024~~ November 12, 2024

By: Kerry Diammetta

Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING**

MEETING DATE: 11/12/24 Ordinance # _____ Resolution # 2024-R018

Council Action Taken:

RESOLUTION

RESOLUTION AUTHORIZING WEST WINDSOR TOWNSHIP TO EXECUTE AN MEMORANDUM OF UNDERSTANDING ALLOWING THE COUNTY OF MERCER TO COMPLETE REPAIR, UPGRADE AND /OR REPLACEMENT OF THE HVAC SYSTEM AND ROOF AT THE WEST WINDSOR BRANCH LIBRARY FUNDED WITH MERCER COUNTY AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.

WHEREAS, Mercer County (“the County”) has been awarded ARPA funds by the U.S. Department of the Treasury (“Treasury”) which were distributed to the County from ARPA for covered costs and eligible expenses to be incurred during the period which began on March 3, 2021 (the date ARPA became law) until December 31, 2024 (to be expended by December 31, 2026); and

WHEREAS, the Mercer County Library System and the Township of West Windsor (“the Township”) have requested and agreed upon the County use of ARPA funds for the repair, upgrade and/or replacement of HVAC system and Roof (“the Project”) at the West Windsor Branch Library located at 333 N Post Rd, Princeton Junction, NJ 08550, to meet increasing emergency service needs from, during, and after the COVID-19 pandemic; and

WHEREAS, the Township agrees to allow the County to undertake the Project and the public entities are interested in entering into these MOUs that set forth their respective responsibilities and incorporate all conditions and representations made in Exhibits A and B to the West Windsor Branch Library on behalf of the Township in order to maintain the building within the Mercer County Library System, continue using the facility as a library, cooling and heating center, and as a centralized location for the disbursement of aid in the case of another emergency like the COVID-19 pandemic.

NOW THEREFORE BE IT RESOLVED, by the Council of the Township of West Windsor, in the County of Mercer, State of New Jersey:

1. the Mayor and Municipal Clerk are hereby authorized to sign the Memorandum of Understanding.
2. the Township Clerk shall forward a copy of this resolution along with the executed copy of the Memorandum of Understanding to the Mercer County Executive, Mercer County Administrator, Clerk to the Board of County Commissioners and to the County of Mercer (Attn: Terry West, Community Development, 640 S. Broad St. Trenton, NJ 08650-0068, P.O. Box 8068, Trenton, NJ 08650, twest@mercercounty.org)

Adopted: November 12, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 30, 2024

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution granting reservation of sewer capacity for the commercial development project known as Woodstone Commercial (PB24-01) located at Block 86, Lot 58.02. The improvements are estimated to generate 2,264 gallons per day (gpd) total wastewater flow from the site upon construction and occupation of the project.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

- Resolution
- Engineer's Memorandum
- Request Letter
- Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 10/30/24
Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: Kerry Diammotta
Marlena Schmid, Business Administrator

MEETING DATE: 11/12/24 Ordinance # _____ Resolution # 2024-R219

Council Action Taken:

RESOLUTION

WHEREAS, Menlo Engineering has submitted a request for a reservation of sewer capacity in the public sewer system for the commercial development project known as Woodstone Commercial (PB24-01) located at Block 86, Lot 58.02; and

WHEREAS, the request for reservation is for daycare center and 9,236 s.f. of general office, which are estimated to generate 2,264 gallons per day (gpd) of wastewater flow upon construction and occupation of the project; and

WHEREAS, the proposed flow and expansion of the collection system on the property as part of the project requires a Treatment Works Approval permit from the New Jersey Department of Environmental Protection; and

WHEREAS, the Township Engineer has certified that there is sufficient capacity in the existing downstream sanitary sewer system to accommodate the average daily flow of 2,264 gpd of wastewater that is estimated to be generated by the proposed improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that a reservation of sewer capacity in the total amount of 2,264 gallons per day, is hereby granted for the commercial development project known as Woodstone Commercial (PB24-01).

BE IT FURTHER RESOLVED that this allocation of Township sewer capacity shall be in effect for a period of one (1) year.

BE IT FURTHER RESOLVED that the Township Engineer be and hereby is authorized to execute the endorsement of the New Jersey Department of Environmental Protection Treatment Works Approval Permit application, as required to implement this Resolution, upon submission of final design/construction plans and specifications acceptable to the Township Engineer.

Adopted: November 12, 2024

I hereby certify this is a true copy of a Resolution adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 16, 2024

Initiated By: John Taylor III Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of Contract Amendment No. 2 for professional Engineering services for the Duck Pond Run Sewer Interceptor Project – Phase 2. The Township Engineer is recommending supplemental work to coordinate construction start-up, perform construction administration and provide inspection services to ensure the work is completed in conformance with the engineering plans and specifications and has reviewed and endorsed the attached contract amendment order for T&M Associates.

SOURCE OF FUNDING:

Original Contract Amount
Traffic Safety-Hazard Mitigation/Meadow Rd. Sewer Extension & Duck Pond Run Pump Removal 405-2010-18-006 \$93,892.00
Sewer Extension & Pump Station Improvements 405-2022-08 017 \$54,150.00

ADDITION SOURCE OF FUNDING:

Sewer Extension & Pump Station Improvements 405-2022-08 017 \$13,512.00

CONTRACT AMOUNT:

Original Contract Amount: \$ 93,892.00
Contract Amendment #1: \$ 54,150.00
Contract Amendment #2: \$ 13,512.00
Final Contract Amount: \$161,554.00

CONTRACT LENGTH: until construction completion

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Letter of Proposal (Exhibit A)	Engineer Memo
Amendment #2 to Agreement	Resolution 2018-R188	Resolution 2023-R222
Certification of Funds		

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John Taylor III 10/22/24
Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: *Kerry Diarmetta*
Marlena Schmidt Business Administrator

MEETING DATE: 11/12/24 Ordinance # _____ Resolution # 2024-R220

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor required professional services for engineering assessment, for the televising and assessment of the D&R Sewer Interceptor; and
- WHEREAS, T&M Associates was awarded a Professional Services Agreement on July 30, 2018, for the total contract amount of \$93,892.00; and
- WHEREAS, Contract Amendment #1 was approved on November 13, 2023 (Resolution 2023-R222) for the total contract amount of \$148,042.00; and
- WHEREAS, there is a need for additional supplementary work for a subconsultant to T&M Associates related to specialty tunnel Engineering work, as outlined in a T&M Associates letter dated October 2, 2024; and
- WHEREAS, the amount of additional services is \$13,512.00 for a revised total compensation therefore not to exceed \$161,554.00; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following line item appropriation account:
- | | | |
|---|-----------------|-------------|
| Sewer Extension & Pump Station Improvements | 405-2022-08 017 | \$13,512.00 |
|---|-----------------|-------------|
- WHEREAS, Contract Amendment #2 to the Professional Services Agreement has been reviewed by the Township Engineer and is recommended to be executed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Contract Amendment #2 to the Professional Engineering Services Agreement with T&M Associates of Middletown, NJ.
- (2) This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
- (3) All other terms and conditions of the Agreement with T&M Associates, dated July 30, 2018 remain in full force and effect (Resolution 2018-R188).
- (4) An Executed copy of the revised Agreement between the Township and T&M Associates and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: November 12, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 18, 2024

Initiated By: Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the final one (1) year extension of the existing contract with Princeton Air Conditioning, Inc. for the maintenance and service of the heating, ventilation and air conditioning (HVAC) systems for various Township facilities. The Contract period will be January 1, 2025 through December 31, 2025. The Township Facilities Maintenance Manager is recommending the approval of the final one (1) year extension of the existing HVAC Maintenance contract with Princeton Air Conditioning, Inc. of Princeton Junction, NJ.

SOURCE OF FUNDING:

- 2025 Building and Grounds Operating Budget
- HVAC Repair and Maintenance 105-53-218

CONTRACT AMOUNT: \$52,032.00

CONTRACT LENGTH: January 1, 2025 through December 31, 2025

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Contract
Facility Maintenance Managers Memorandum	Certification of Funds
Princeton Air Correspondence	Resolution 2022-R229
Resolution 2023-R220	

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 10-18-2024
Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: Kerry Diametta
Marlena Schmid, Business Administrator

MEETING DATE: 11/12/24 **Ordinance #** _____ **Resolution #** 2024-R221

Council Action Taken:

RESOLUTION

- WHEREAS, On October 25, 2022, the Township Council passed Resolution 2022-R229 authorizing a contract with Princeton Air Conditioning, Inc. of Princeton Junction, NJ in the amount of \$52,032.00 for maintenance and service of the heating, ventilation and air conditioning (HVAC) systems for various Township facilities for the period January 1, 2023 through December 31, 2023; and
- WHEREAS, on November 13, 2023, the Township Council adopted Resolution 2023-R220 which extended the existing service contract for one (1) year beginning January 1, 2024 and terminating on December 31, 2024; and
- WHEREAS, the Township has the option of renewing the contract for one (1) final year period on the same terms and conditions for these services; and
- WHEREAS, the services performed by Princeton Air Conditioning, Inc. under the current contract have been determined to be acceptable; and
- WHEREAS, the Township wishes to extend the contract for said work to Princeton Air Conditioning, Inc. for the final one (1) year period with no price increase in accordance with the pricing, terms and conditions set forth in the initial bid proposal; and
- WHEREAS, the Chief Financial Officer has certified that funds for these services are available subject to the adoption of the 2025 Municipal Budget:

Building and Grounds: HVAC Repair and Maintenance 105-53-218 \$52,032.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, the final one (1) year contract extension with Princeton Air Conditioning, Inc., for an amount not to exceed \$52,032.00 for maintenance and service of the heating, ventilation and air conditioning (HVAC) systems for various Township facilities for a period of January 1, 2025 through December 31, 2025.
- (2) An executed copy of the Contract between the Township and Princeton Air Conditioning Inc. along with a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: November 12, 2024

I hereby certify that the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 18, 2024

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township to enter into a five (5) year agreement with Crown Castle Fiber, LLC to provide internet access to the Municipal Building and point to point connection from the Municipal Building to 70 Southfield Rd. (Public Works) through fiber optic connections under the State of New Jersey Data Communications Network Services (Bid Solicitation #21DPP00639) Contract T1776 – Master Blanket Purchase Order 22-TELE-80913.

SOURCE OF FUNDING:

Administration Operating Budget – Technical Computer Services 105-04-268

CONTRACT AMOUNT: subject to the adoption of the Municipal Budget each year

- January 1, 2025 through December 31, 2025 - \$21,600
- January 1, 2026 through December 31, 2026 - \$21,600
- January 1, 2027 through December 31, 2027 - \$21,600
- January 1, 2028 through December 31, 2028 - \$21,600
- January 1, 2029 through December 31, 2029 - \$21,600

CONTRACT LENGTH: 5 years - January 1, 2025 through December 31, 2029

OTHER SUPPORTING INFORMATION ATTACHED:

State of New Jersey Data Communications Network Services (Bid Solicitation #21DPP00639) Contract T1776 – Master Blanket Purchase Order 22-TELE-80913 Documentation.

Certificate of Funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 10-18-2024
 Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: Marlena Schmid
 Marlena Schmid, Business Administrator

MEETING DATE: 11/12/24 Ordinance # _____ Resolution # 2024-0222

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township is in need of fiber optic data transmission for the Municipal Network; and

WHEREAS, Crown Castle Fiber, LLC is an authorized vendor under the State of New Jersey Data Communications Network Services (Bid Solicitation #21DPP00639) Contract T1776 – Master Blanket Purchase Order 22-TELE-80913, and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account for this service subject to the adoption of the Municipal Budget each year:

Administration Operating Budget – Technical Computer Services 105-04-268

- January 1, 2025 through December 31, 2025 - \$21,600
- January 1, 2026 through December 31, 2026 - \$21,600
- January 1, 2027 through December 31, 2027 - \$21,600
- January 1, 2028 through December 31, 2028 - \$21,600
- January 1, 2029 through December 31, 2029 - \$21,600

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Business Administrator, Marlena A. Schmid, is hereby authorized to execute the purchase order with Crown Castle Fiber, LLC, for an amount not to exceed \$108,000.00 for fiber optic data transmission for the Municipal Network under the State of New Jersey Data Communications Network Services (Bid Solicitation #21DPP00639) Contract T1776 – Master Blanket Purchase Order 22-TELE-80913 for the period of January 1, 2025 through December 31, 2029.

Adopted: November 12, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 10/18/2024

Initiated By: Timothy Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY: Purchase of a new vehicle for use by the Division of Fire & Emergency Services from All American Ford of Paramus, 375 Route 17 South, Paramus, NJ 07652 through the Education Services Commission of NJ (ESCNJ) purchasing co-op#65MCECCPS, bid# EXCNJ 23/24-11.

SOURCE OF FUNDING:

Capital budget account 405-2021-14-020 - \$60,000

Firefighter Trust Fund 12-14-32 \$1,063.50

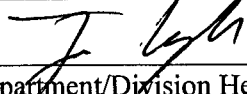
CONTRACT AMOUNT: \$61,063.50

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

- Draft resolution
- ESCNJ Co-op contract quote
- Explanatory memorandum
- Certification of funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


10/22/24

 Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: 

 Marlana Schmid, Business Administrator

MEETING DATE: 11/12/24 **Ordinance #** _____ **Resolution #** 2024-2723

Council Action Taken:

RESOLUTION

WHEREAS, The Township of West Windsor wishes to purchase one (1) new 2024 Ford F-250 4x4 Vehicle through the Education Services Commission of NJ (ESCNJ) Cooperative Purchasing Program as authorized through the New Jersey cooperative purchasing alliance N.J.S.A. 40A:11-11(5); and

WHEREAS, Paramus Ford, Inc. dba All American Ford of Paramus, 375 Route 17, Paramus, NJ 07652 has been awarded ESCNJ Bid# ESCNJ 23/24-11, CO-OP # 65MCECCPS

WHEREAS, the price for one (1) Ford F-250 4x4 Vehicle is \$53,555.00; and

WHEREAS, options that are not part of the state contract and need to be built into the vehicle are as follows:

3.73 Electronic locking axle	\$430.00
Platform Running Boards	\$445.00
120v/400w Outlet	\$175.00
Power Sliding Rear Window	\$405.00
Snow Plow Prep Package	\$250.00
Roof Clearance Lights	\$95.00
Wheel Well Liners Front & Rear	\$325.00
Upfitter Switches	\$165.00
410 Amp Alternator	\$115.00
Drop-in Bedliner	\$350.00
Dual Battery	\$210.00
Privacy Glass	\$30.00
CL Chrome Package w/ Fog Lamps	\$225.00
8' Western Pro Plus (installed)	\$7695.00

WHEREAS, West Windsor will receive a purchase discount for purchasing through the ESCNJ Co-op of \$3,406.50; and

WHEREAS, the total purchase price for vehicle will not exceed \$61,063.50; and

WHEREAS, sufficient money is provided in the Capital Budget Account Number 405-2021-14-020 in the amount of \$60,000.00 and Uniform Fire Code Trust Fund Account Number 12-14-32 in the amount of \$1,063.50 as certified by the West Windsor Township Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by Township Council of the Township of West Windsor that the Township Business Administrator is hereby authorized to purchase one (1) new Ford F-250 4x4 vehicle under ESCNJ Contract 23/24-11, CO-OP # 65MCECCPS awarded to Paramus Ford, Inc. dba All American Ford of Paramus, 375 Route 17, Paramus, NJ 07652

Adopted: November 12, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November, 2024.

Allison D. Sheehan
 Township Clerk
 West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 10/18/2024

Initiated By: Timothy Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY: Purchase of three new fire inspector vehicles for use by the Division of Fire & Emergency Services from All American Ford of Paramus, 375 Route 17 South, Paramus, NJ 07652 through the Bergen County Co-op, Bid#BC-BID-24-23 and Co-OP #CK04.

SOURCE OF FUNDING:

Capital budget account 405-2023-09-032 (\$80,000.00)

UFC Trust Fund 121431 (\$9,402.58)

CONTRACT AMOUNT: \$89,402.58

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

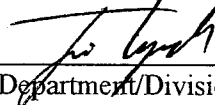
Draft resolution

Bergen County Co-op contract quote

Explanatory memorandum

Certification of funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

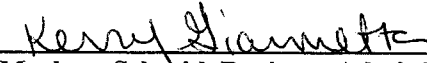


Department/Division Head

10/18/24

Date

APPROVED FOR AGENDA OF: November 12 2024

By: 

Marlena Schmid, Business Administrator

MEETING DATE: 11/12/24 **Ordinance #** _____ **Resolution #** 2024-0224

Council Action Taken:

RESOLUTION

WHEREAS, The Township of West Windsor wishes to purchase three (3) 2025 Ford Bronco Sport 4x4 Vehicles through the County of Bergen Cooperative Purchasing Program as authorized through the New Jersey cooperative purchasing alliance N.J.S.A. 40A:11-11(5); and

WHEREAS, on September 4, 2018, the Township of West Windsor adopted Resolution 2018-R200 authorizing purchases through the County of Bergen Coop; and

WHEREAS, Paramus Ford, Inc. dba All American Ford of Paramus, 375 Route 17, Paramus, NJ 07652 has been awarded Bergen County Co-op #CK04, Bid #BC-BID-24-43; and

WHEREAS, the price for three (3) 2025 Ford Bronco Sport Base Vehicles is \$96,045.00; and

WHEREAS, options that are not part of the state contract and need to be built into the three (3) vehicles are as follows:

96P – Convenience Package	\$4,050.00
942 – Daytime Running Lamps	\$135.00

WHEREAS, West Windsor will receive a purchase discount for purchasing through the Bergen County Co-op of \$3,609.14 per vehicle, for a total discount of \$10,827.42; and

WHEREAS, The total purchase price for three (3) vehicles will not exceed \$89,402.58; and

WHEREAS, sufficient money is provided in the Capital Budget Account Numbers 405-2023-09-029 in the amount of \$80,000, and the Uniform Fire Code Trust Fund Account Number 121431 in the amount of \$9,402.58 as certified by the West Windsor Township Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by Township Council of the Township of West Windsor that the Township Business Administrator is hereby authorized to purchase three (3) 2025 Ford Bronco Sport 4x4 Vehicles.

Adopted: November 12, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 12th day of November, 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 30, 2024

Initiated By: Sgt. Kevin Loretucci **Division/Department:** Police

ACTION REQUESTED/ EXECUTIVE SUMMARY: An Ordinance to amend Chapter 168 of Township Code to establish a Right Turn on Red Traffic Signal Prohibition at the intersection of Princeton Hightstown Road (Rt 571) at Clarksville Road (Rt. 638) and the intersection of Clarksville Road (Rt. 638) at Penn Lyle Road/Harris Road, in the interest of public safety. I am recommending the installation of No Turn on Red signs at all corners of the prior mentioned intersections.

SOURCE OF FUNDING: N/A
CONTRACT AMOUNT: N/A
CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED

Ordinance Request Letter
Traffic Sergeant Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Robert Garofalo 10/31/24
Department/Division Head Date

APPROVED FOR AGENDA OF: November 12, 2024

By: Kerry Licenetta
Marlena Schmid, Business Administrator

MEETING DATE: 11/12/24 **Ordinance #** 2024-26 **Resolution #** _____
Council Action Taken:

TOWNSHIP OF WEST WINDSOR
MERCER COUNTY, NEW JERSEY

ORDINANCE NO. 2024-26

AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 168, "TRAFFIC AND PARKING," OF THE
REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR

WHEREAS, the Township Traffic Sergeant, upon request, has evaluated the intersection of Princeton-Hightstown Road (County Rt. 571) at Clarksville Road (County Rt. 638) and the intersection of Clarksville Road (County Rt. 638) at Penn Lyle Road/Harris Road for right turn on red traffic signal prohibition at each intersection; and

WHEREAS, Pursuant to *N.J.S.A. 39:4-8*, the Township Traffic Sergeant has provided recommendations that right turn on red traffic signal prohibitions at the intersection of Princeton Hightstown Road (Rt 571) at Clarksville Road (Rt 638) and the intersection of Clarksville Road (Rt 638) at Penn Lyle Road/Harris Road are appropriate at each of these locations after an investigation has been undertaken by said Office, and it is in the best interest of public safety and the expedition of traffic at these intersections to implement right turn on red traffic signal prohibitions at said intersections; and

'WHEREAS, the Township of West Windsor desires to implement right tum on red traffic signal prohibitions at the intersection of Princeton-Hightstown Road (CR 571) at Clarksville Road (CR 638) and the intersection of Clarksville Road (CR 638) and Penn Lyle Road/Harris Road, which are entirely within the Township of West Windsor.

NOW, THEREFORE, BE IT ORDAINED, by the West Windsor Township Council, County of Mercer, State of New Jersey, that the Code of West Windsor Township, be amended and supplemented as follows:

SECTION I.

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 168: TRAFFIC AND PARKING

ARTICLE VII: Schedules

Section 168-64: Schedule IX: No Right Tum on Red Signal, shall be amended to add the additional language as follows:

<u>Name of Street</u>	<u>Restriction in Effect</u>	<u>Prohibited Right Turn on Red Signal Onto</u>
<u>Princeton-Hightstown Road (CR 571)</u>	<u>All Hours</u>	<u>Clarksville Road (CR 638)</u>
<u>Clarksville Road (CR 638)</u>	<u>All Hours</u>	<u>Princeton-Hightstown Road (CR 571)</u>
<u>Clarksville Road (CR 638)</u>	<u>All Hours</u>	<u>Penn Lyle Road</u>
<u>Clarksville Road (CR 638)</u>	<u>All Hours</u>	<u>Harris Road</u>
<u>Harris Road</u>	<u>All Hours</u>	<u>Clarksville Road (CR 638)</u>

Penn Lyle Road

All Hours

Clarksville Road (CR 638)

SECTION II

In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION III

This ordinance shall take effect upon final passage and publication in accordance with the law.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION DATE:

MAYORAL APPROVAL:

EFFECTIVE DATE:

MEMORANDUM

DATE: October 31, 2024

TO: Marlena Schmid, Business Administrator

FROM: Sgt. Kevin Loretucci #476 - WWPD Traffic Sergeant

RE: Request for Amendment to No Right Turn on Red Signal Ordinance

I am seeking an Ordinance to amend Chapter 168 of Township Code to establish a no right turn on red signal prohibition at the intersection of Princeton Hightstown Road (Rt 571) at Clarksville Road (Rt. 638) and the intersection of Clarksville Road (Rt. 638) at Penn Lyle Road/Harris Road in the interest of public safety. I am recommending the installation of No Turn on Red signs at all corners of the above mentioned intersections.

The school crossing guards have advised that on many occasions vehicles make right turns on a red signal through a crosswalk in use, putting pedestrian safety at risk. My observation found that the intersection of Princeton Hightstown Road and Clarksville Road has No Turn on Red signs already erected, but that the ordinance was never amended to reflect same. The intersection of Clarksville Road and Penn Lyle Road/Harris Road does not have No Turn on Red signs and I recommend a no right turn on red signal prohibition at this intersection. The mature landscaping on one of the corner lots and the geometry of the intersection further enhance the need for the restriction.

Should you have any questions or comments, please do not hesitate to contact me.

Respectfully,

Sgt. Kwe #476

Sgt. Kevin Loretucci #476

TOWNSHIP OF WEST WINDSOR
MERCER COUNTY, NEW JERSEY

ORDINANCE NO. 2024-27

AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 168, "TRAFFIC AND PARKING," AND
CHAPTER 113 "NOISE" OF THE
REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR

NOW, THEREFORE, BE IT ORDAINED, by the West Windsor Township Council, County of Mercer, State of New Jersey, that the Code of West Windsor Township, be amended and supplemented as follows:

SECTION I.

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 168: TRAFFIC AND PARKING

ARTICLE II: "Traffic Regulations" shall be amended to add the following additional section and language:

§168-6.2 Engine Braking Prohibited

- A. Definition: "Engine Braking" shall mean the use or operation of any mechanical device designed to aid in the braking, decompression, or deceleration of any motor vehicle which results in excessive, loud, unusual, or explosive noise from such vehicle.
- B. Prohibited: It shall be unlawful for the driver of any motor vehicle to use or operate or cause to be operated, at any time on any road in West Windsor Township, any mechanical exhaust or decompression device which results in the practice known as "engine-braking"
- C. Exceptions: The provision of this section shall not apply to noise created by applying engine compression brakes, otherwise known as "engine braking", which is effectively muffled, or if the application is necessary for the health, safety, and welfare of the community. Sounds created by emergency equipment for emergency purposes are also exempt. The provisions of this subsection shall not apply to the application of unmuffled compression brakes where necessary for the protection of persons and/or property that cannot be avoided by application of an alternative braking system.
- D. Posting of Signs: The Township is hereby authorized to post signs at reasonable locations within the Township indicating the prohibition of "engine braking" within the Township limits.

- E. Violations and Penalties: Unless another penalty is expressly provided by New Jersey Statute, a person convicted of a violation of this section shall be subject to a fine of \$250.00.

SECTION II

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 113 NOISE

SECTION 113-3 "Exemptions" shall be amended to delete the language indicated in [brackets] and add the language underlined:

§ 113-3 Exemptions.

- A. Except as provided in §113-8 and §113-9 below, the provisions of this chapter shall not apply to the exceptions listed at N.J.A.C. 7:29-1.5.
- B. Sound production devices required or sanctioned under the Americans with Disabilities Act (ADA), FEMA or other government agencies to the extent that they comply with the noise requirement of the enabling legislation or regulation. Devices which are exempted under N.J.A.C. 7:29-1.5 shall continue to be exempted.
- C. Construction and demolition activities are exempt from the sound level limits set forth in Tables I, II and III except as provided for in §113-[9]8 below.

SECTION III

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 113 " NOISE",

SECTION 113-9 Motor Vehicles shall be amended to delete subsection E. "Engine braking prohibited," in its entirety.

SECTION IV

In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION V

This ordinance shall take effect upon final passage and publication in accordance with the law.

INTRODUCTION:

PUBLIC HEARING:

ADOPTION:

MAYOR APPROVAL:

EFFECTIVE DATE:

TOWNSHIP OF WEST WINDSOR
Administration Department

MEMORANDUM

TO: Council

FROM: Kerry Giammetta, Special Assistant to Administration

SUBJECT: No Engine Braking Ordinance Move

DATE: 11/7/2024

The no engine braking ordinance has been requested to be moved from Noise Section of the Township Code to the Traffic section by The Police Department, Health Department and Engineering.

Under the health/noise code location, it is not enforceable by the Police Department or the Health Department. The Police department are not considered Noise Control Investigators and the Health Department does not have the ability to enforce vehicle noise in its current form, nor are they able to pull over vehicles.

The current location of the Engine Braking ordinance under the noise ordinance was amended to include engine braking without prior NJ DEP review and approval of the proposed language. Because the State's model noise ordinance does not address engine braking, it was supposed to get DEP's approval under the Noise Control Act first before being added. Moving the no engine braking to the Police, Traffic section allows the ordinance to be enforceable by the police department and removes the need for it to be reviewed by the DEP under the Noise Control Act.

Sgt. Loretucci, Jill Swanson, Francis Guzik and other Township employees collaborated together to ensure it enforceability under the Traffic code, rather than the Health/Noise. Mike Herbert's office has also reviewed and agreed with the move as well.