

**MEETING TO BE
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**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

October 15, 2024

7:00 p.m.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 19, 2024 to The Times and the Princeton Packet and posted on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
Proclamation for October Breast Cancer Awareness Month
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings
11. Consent Agenda

A. Resolutions

B. Minutes

March 7, 2024 - Budget Session #1 - As Amended
March 19, 2024 - Special Session - As Amended
March 21, 2024 - Budget Session #3 - As Amended

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2024-R194 Authorizing the Appointment of Achutan Raghushri as a Student Member of the Human Relations Council

2024-R195 Authorizing the Request for a Permit from the Leukemia & Lymphoma Society for a Public Fireworks Display on October 26, 2024 (No Rain Date)

2024-R196 Authorizing Partial Reimbursement of Expenditures Towards an Off-Tract Road Improvement to AvalonBay Communities for the Project Known as Princeton Junction Train Station Redevelopment (PB20-15) - \$1,866,658.00

2024-R197 Authorizing the Release of Inspection Escrow Balance for the Project Known as Marketfair (PB98-16)

2024-R198 Authorizing 2nd One (1) Year Extension of Contract with Scheideler Excavating Co., Inc. for Snow Removal Services for the Period November 1, 2024 through October 31, 2025 - \$70,000.00

2024-R199 Authorizing the Chief Financial Officer to Increase the Professional Services Agreement with Geotrek Environmental and Surveying, LLC for Professional Engineering Services in the Amount of \$18,400.00 for a Total Not to Exceed \$20,900.00

2024-R200 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates for Professional Engineering and Land Surveying Services for Pedestrian Improvements for Alexander Road - \$30,000.00

2024-R201 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates for Professional Engineering and Land Surveying Services for a Multi-Use Pathway Along Conover Road - \$30,000.00

2024-R202 Authorizing the Insertion of SFY21 Body-Worn
Camera Grant in the 2024 Budget

2024-R203 Authorizing the Mayor and Clerk to Execute an
Emergency Contract with Starnet Solutions, Inc.
for New Computer Network Hardware for the Police
Division - \$74,757.00

14. Introduction of Ordinances
15. Additional Public Comment (15 minutes comment period;
three-minute limit per person)
16. Council Reports/Discussion/New Business
17. Administration Updates
18. Closed Session
19. Adjournment

RESOLUTION

WHEREAS, a vacancy exists for a Student Member of the Human Relations Council; and

WHEREAS, Achutan Raghushri has expressed an interest in serving on the Human Relations Council; and

WHEREAS, it is recommended that Achutan Raghushri be appointed as a Student Member on the Human Relations Council for the unexpired term ending January 14, 2025; and

WHEREAS, Mayor Hemant Marathe recommends this appointment and seeks the Council's consent to appoint Achutan Raghushri to the Human Relations Council.

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor hereby approves (consents to) the following Human Relations Council appointment:

Achutan Raghushri Student Member Term to Expire 1/14/2025

Adopted: October 15, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October, 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 9/20/2024

Initiated By: Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Fireworks display authorization for the Leukemia & Lymphoma Society Light the Night Celebration. Display scheduled for 10/26/2024 with no rain date scheduled.

SOURCE OF FUNDING:

N/A

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Draft resolution

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



Department/Division Head

9/20/2024

Date

APPROVED FOR AGENDA OF: _____

By:  10/09/2024

Marlana Schmid, Business Administrator

MEETING DATE: 10/15/24 **Ordinance #** _____ **Resolution #** 2024-R145

Council Action Taken:

RESOLUTION

- WHEREAS, The Leukemia and Lymphoma Society desires to conduct a public fireworks display located at Mercer County Park on October 26, 2024, with no scheduled rain date; and
- WHEREAS, said fireworks display shall be conducted by International Fireworks Manufacturing Company, a U.S. Department of Treasury, Bureau of Alcohol, Tobacco, and Firearms licensed Importer of Fireworks, license number 8-PA-011-20-7F-01293; and
- WHEREAS, the New Jersey Uniform Fire Code N.J.A.C. 5:70-3, 5601.2.4.3 requires that the governing body approve said fireworks display by resolution prior to granting of a permit by the Township Fire Marshal; and
- WHEREAS, the Township Fire Marshal has designated the fireworks display must commence by 9:30 pm and conclude no later than 10:00 pm; and
- WHEREAS, the minimum insurance coverage required by N.J.A.C. 5:70, 5601.2.4.2 is \$500,000 and International Fireworks Manufacturing Company carries \$4,000,000 insurance coverage; and
- WHEREAS, the Fire Marshal has communicated with the Chief of Police, and the Fire Chief of West Windsor Fire Company who will provide police and fire protection for said fireworks display and have given their approval; and
- WHEREAS, West Windsor Township Division of Fire and Emergency Services will provide emergency medical services; and
- WHEREAS, the Fire Marshal has reviewed the application for permit, insurance requirements, and other applicable regulations and has found all to be in order; and
- WHEREAS, the Fire Marshal recommends the approval of said resolution.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Windsor this resolution is adopted and a permit may be granted by the West Windsor Township Fire Marshal, upon his approval, for a fireworks display.

Adopted: October 15, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October, 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: September 25, 2024

Initiated By: Francis Guzik **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing partial reimbursement of expenditures towards an off-tract road improvement to AvalonBay Communities for the project known as Princeton Junction Train Station Redevelopment (PB20-15RT571). A review by the Township Engineer finds the Developer's expenditures to date for the construction of roadway improvements have met the obligation for reimbursement by the Township. As such, the Township Engineer recommends that a partial payment be made at this time in accordance with the terms of the Agreement.

AvalonBay Communities, Inc.

SOURCE OF FUNDING: Account# Account Title
405 2024 20 001 Washington Road Realignment Improvements

CONTRACT AMOUNT: \$1,866,658.00

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineer's Report
Resolution 2022-R188a Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Guzik 9/25/24
Department/Division Head Date

APPROVED FOR AGENDA OF: October 15, 2024

By: Marlena Schmid 10/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 10/15/24 **Ordinance #** _____ **Resolution #** 2024-R196

Council Action Taken:

RESOLUTION

- WHEREAS, on October 13, 2021 the West Windsor Township Planning Board memorialized a preliminary and final site plan approval for an application known as Princeton Junction Train Station Redevelopment (PB20-15); and
- WHEREAS, as part of the Memorialization the Developer, AvalonBay Communities, Inc. located at 90 Woodbridge Center Drive, Suite 600, Woodbridge, NJ 07095 (hereafter referred to as “the Developer”) entered into a First Amendment to Settlement and Redeveloper’s Agreement (“Agreement”) with the Township setting forth various responsibilities of the Developer, including establishment of assessments for off-tract road improvement obligations and the construction of improvements to Washington Road (County Route 526/571); and
- WHEREAS, the Agreement setting forth such responsibilities was approved by the Township Council of the Township of West Windsor on August 22, 2022; and
- WHEREAS, the Developer has made substantial progress towards completion of the roadway improvements to Washington Road; and
- WHEREAS, the Township Engineer has issued an initial finding the Developer has expended \$1,866,658.00 towards the construction of the roadway improvements, which are subject to final adjustments upon completion of all work and final verification of all costs; and
- WHEREAS, the Township Engineer recommends that the first reimbursement of funds to the Developer be made in this amount; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said payment are available in the following account:

<u>Account#</u>	<u>Account Title</u>	<u>Amount</u>
405 2024 20 001	Washington Road Realignment Improvements	\$1,866,658.00

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor the Treasurer is hereby authorized and directed to release to the Developer the partial reimbursement of the off-tract roadway improvement expenditures as recommended by the Township Engineer.

Adopted: October 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
 Township Clerk
 West Windsor Township

RESOLUTION

WHEREAS, Asset Management Consultants has made a request for a release of the remaining inspection escrow balance posted for the project known as Marketfair (PB98-16); and

WHEREAS, the project improvements were satisfactorily completed, with the performance guarantees released by Resolution 2019-R121; and

WHEREAS, the Township Engineer recommends that the balance remaining in the inspection fee escrow account for the project be refunded as follows:

<u>Deposit Date</u>	<u>Developer</u>	<u>Project ID</u>	<u>Project Name</u>	<u>Escrow Balance</u>
7/08/1999	Marketfair	PB98-16	Marketfair	\$ 1,357.85

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor the Chief Financial Officer is hereby authorized and directed to refund to the Developer, Marketfair or its authorized representative, the balance of the escrow deposit, and any applicable interest to which the Developer is entitled.

Adopted: October 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: September 12, 2024

Initiated By: Anthony Esposito **Division/Department:** Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: Resolution authorizing a second one (1) year extension of the contract with Scheideler Excavating Co., Inc. for snow removal services for the period November 1, 2024 through October 31, 2025.

SOURCE OF FUNDING:

Snow - Removal Service/Maintenance Contracts
Account No. 105-41-251
11/1/24 – 12/31/24 \$10,000
1/1/25 – 10/31/25 \$60,000

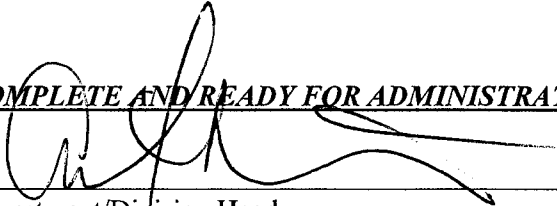
CONTRACT AMOUNT: Not to exceed \$70,000

CONTRACT LENGTH: November 1, 2024 through October 31, 2025

OTHER SUPPORTING INFORMATION ATTACHED:

- Resolution
- Contract
- Recommendation Memo from Director of Public Works
- Letter from Jim Scheideler of Scheideler Excavating Co., Inc.
- Certification of Funds

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

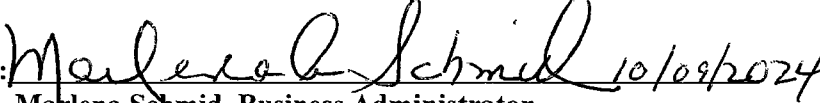


Department/Division Head

9/24/2024

Date

APPROVED FOR AGENDA OF: October 15, 2024

By: 
10/09/2024
Marlena Schmid, Business Administrator

MEETING DATE: 10/15/24 **Ordinance #** _____ **Resolution #** 2024-R198
Council Action Taken:

RESOLUTION

WHEREAS, on October 13, 2022 the Township of West Windsor received one (1) bid for snow removal services from Scheideler Excavating Co., Inc. of 149 Penn Lyle Road, Princeton Junction, New Jersey 08550 and a contract was awarded for these services (2022-R235) for the period November 1, 2022 through October 31, 2023; and

WHEREAS, the bid specifications permit the Township to extend the contract for two (2) additional one (1) year periods; and

WHEREAS, Resolution 2023-R193 extended the contract with Scheideler Excavating Co., Inc. for an additional one (1) year period with no price increase; and

WHEREAS, the services performed by Scheideler Excavating Co., Inc. under the contract have been acceptable; and

WHEREAS, the Township wishes to extend the contract with Scheideler Excavating Co., Inc. for services from November 1, 2024 through October 31, 2025 for a second one (1) year extension with no price increase for said services; and

WHEREAS, the Township’s Chief Financial Officer has certified funds are available in the 2024 Municipal Budget Snow Removal – Service/Maintenance Contracts and is subject to the adoption of the 2025 Municipal Budget:

Snow Removal – Service/Maintenance Contracts		
105-41-251	2024	\$10,000.00
105-41-251	2025	<u>\$60,000.00</u>
		\$70,000.00

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor approves the extension of the contract for Snow Removal Services with Scheideler Excavating Co., Inc. from November 1, 2024 through October 31, 2025 of second time extension and that the Mayor and Clerk are authorized to execute the contract.

Adopted: October 15, 2024

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: September 18, 2024

Initiated By: Francis Guzik **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing an increase in the contract amount of the professional services agreement for Miscellaneous Engineering Services. The above Agreement provides for ad hoc assistance to the Township Engineer for studies or tasks supplemental to the in-house Engineering services.

Geotrek Environmental and Surveying, LLC

SOURCE OF FUNDING: Engineering – Consultant Fees 105-30-210

CONTRACT AMOUNT:

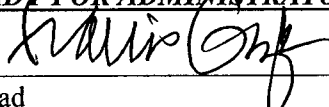
<u>Contract Amount to date:</u>	\$ 2,500.00
<u>Change Order:</u>	+ \$18,400.00
<u>Final Contract Amount:</u>	\$20,900.00

CONTRACT LENGTH: until December 31, 2024

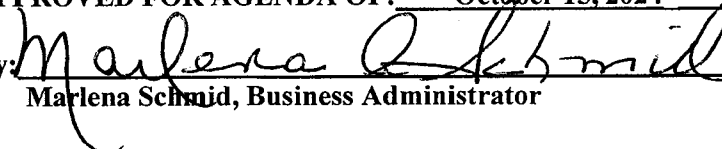
OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Resolution 2024-R038
Certification of Funds	Engineer’s Memorandum

COMPLETE AND READY FOR ADMINISTRATOR’S REVIEW

 9/18/24
 Department/Division Head Date

APPROVED FOR AGENDA OF: October 15, 2024

By:  10/09/2024
 Marlena Schmid, Business Administrator

MEETING DATE: 10/15/24 **Ordinance #** _____ **Resolution #** 2024-R199

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor entered into a Professional Services Agreement with Geotrek Environmental and Surveying, LLC for professional services on a consultant basis for Professional Engineering Services performed for miscellaneous engineering projects as assigned (2024-R038); and

WHEREAS, a Certification of Funds for the original Agreement was received from the Chief Financial Officer and funds for said contract were available in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$ 2,500.00</u>
Account Title	Account Number	Amount to date

WHEREAS, there is a need to amend the Agreement for additional services in accordance with the original authorized scope of work; and

WHEREAS, the Chief Financial Officer has certified funds are available in the following account:

<u>Engineering-Consultant Services</u>	<u>105-30-210</u>	<u>\$18,400.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor the Chief Financial Officer is hereby authorized to increase the contract amount with Geotrek Environmental and Surveying, LLC to a revised total contract amount of \$20,900.00.

Adopted: October 15, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional engineering services; and
- WHEREAS, Van Cleef Engineering Associates, has submitted a proposal dated September 30, 2024 indicating they will provide professional engineering and land surveying services for the preparation of bid documents for pedestrian improvements to Alexander Road for \$30,000.00; and
- WHEREAS, Van Cleef Engineering Associates, has indicated a 120-day performance period for the contract; and
- WHEREAS, the Township wishes to enter into a Professional Services Agreement with Van Cleef Engineering Associates, for the aforesaid services; and
- WHEREAS, the total amount of the contract is \$30,000.00; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Bicycle and Pedestrian Improvements	405 2021 14 010	\$30,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Van Cleef Engineering Associates, with a 120-day performance period from the date of project initiation, for an amount not to exceed \$30,000.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services pursuant to its proposal dated September 30, 2024. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Van Cleef Engineering Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: October 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 1, 2024

Initiated By: Alexander Lesniak Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with Van Cleef Engineering Associates to provide professional engineering services for the preparation of bid documents for a multi-use pathway along the northern portion of Conover Road, from the South Post Road intersection to the westernmost intersection of Ginnie Lane. West Windsor Township solicited three (3) proposals and received three (3) proposals from engineering firms for this work. Van Cleef Engineering Associates provided the most responsible and qualified fee proposal. The Township Engineer is recommending a contract be awarded to Van Cleef Engineering Associates.

SOURCE OF FUNDING:

Bicycle and Pedestrian Improvements 405 2021 14 010 \$30,000.00

CONTRACT AMOUNT: \$30,000.00

CONTRACT LENGTH: 120 days from initiation of work

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Affirmative Action Contract	Proposal – Exhibit A
Political Contribution Disclosure	Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure	Engineers Memorandum
Business Registration Certification	Affidavit of Compliance	Certificate of Information Report
Project Location Map		

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Pamela Schick *10/1/2024*
 Department/Division Head Date

APPROVED FOR AGENDA OF: December 11, 2023

By: *Marlene Schmid* *10/09/2024*
 Marlene Schmid, Business Administrator

MEETING DATE: 10/15/24 Ordinance # _____ Resolution # 2024-2201

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional engineering services; and
- WHEREAS, Van Cleef Engineering Associates, has submitted a proposal dated September 30, 2024 indicating they will provide professional engineering and land surveying services for the preparation of bid documents for a multi-use pathway along the northern portion of Conover Road, from the South Post Road intersection to the westernmost intersection of Ginnie Lane for \$30,000.00; and
- WHEREAS, Van Cleef Engineering Associates, has indicated a 120-day performance period for the contract; and
- WHEREAS, the Township wishes to enter into a Professional Services Agreement with Van Cleef Engineering Associates, for the aforesaid services; and
- WHEREAS, the total amount of the contract is \$30,000.00; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following account:

Bicycle and Pedestrian Improvement	405 2021 14 010	\$30,000.00
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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township a Professional Services Agreement with Van Cleef Engineering Associates, with a 120-day performance period from the date of project initiation, for an amount not to exceed \$30,000.00;
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services pursuant to its proposal dated September 30, 2024. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published in the newspaper used by the Township for legal publications as required by law within ten (10) days of its passage.
- (4) An executed copy of the Agreement between the Township and Van Cleef Engineering Associates and a copy of this Resolution, shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: October 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D Sheehan,
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: October 4, 2024

Initiated By: John V. Mauder Division/Department: Finance/Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

The Township has been approved for funding by the Department of Law and Public Safety in the amount of \$195,648.00 for Body – Worn Cameras

SOURCE OF FUNDING:

Department of Law and Public Safety Office of the Attorney General Office

CONTRACT AMOUNT: \$195,648.00

CONTRACT LENGTH: 01/01/2021 – 12/31/25

OTHER SUPPORTING INFORMATION ATTACHED:

Grant Award Contract and Application

S:\AGENDA INBOX (file name) ch159Body – Worn Camera

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 10/4/24
Department/Division Head Date

APPROVED FOR AGENDA OF: October 15, 2024

By: Marlena Schmid 10/09/2024
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 10/15/24 Ordinance # _____ Resolution # 2024-R202

Council Action Taken:

RESOLUTION

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE TOWNSHIP OF WEST WINDSOR PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor, in the County of Mercer, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 which item is now available as a revenue from monies held pursuant to the provisions of statute.

Body – Worn Camera Grant - 104672 \$195,648.00

BE IT FURTHER RESOLVED a like sum of \$195,648.00 and the same is hereby appropriated under the following caption:

Body – Worn Camera Grant - 10670572 \$195,648.00

Adopted: October 15, 2024

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 09/17/2024

Initiated By: Chief Robert Garofalo Division/Department: Police

ACTION REQUESTED/ EXECUTIVE SUMMARY:

This purchase is to replace the police department computer recovery server. This vital server is part of our computer network and cybersecurity protections.

SOURCE OF FUNDING:

Capital Budget - Public Safety - Police
Acquisition of Office / Computer Equipment
405-2019-18-022

CONTRACT AMOUNT:

\$74,757.00

CONTRACT LENGTH:

5 years

OTHER SUPPORTING INFORMATION ATTACHED:

Special report with statement of need. Quote

S:\AGENDA INBOX (file name)

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Chief Robert Garofalo 09/17/2024
Department/Division Head [Signature] Date

APPROVED FOR AGENDA OF:

By: Marlena Schmid 10/09/2024
Marlena Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 10/15/24 Ordinance # _____ Resolution # 2024-R203

Council Action Taken:

RESOLUTION

WHEREAS, the West Windsor Township Police-Court Facility experienced a power loss that caused serious damage to the network server on September 9, 2024; and

WHEREAS, the Chief of Police has provided a special report recommending new hardware essential to the infrastructure and protection of the computer network be procured by award of an emergency contract; and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-6 permits a contracting unit (the Township of West Windsor) to award of an emergency contract; and

WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Police-Acquisition of Office/Computer Equipment 405-2019-18-022 - \$74,757.00

WHEREAS, the Township Council of the Township of West Windsor concurs with the Administration in declaring an emergency affecting the public health, safety, and welfare in accordance with the statute referenced above and approves of the acquisition of new hardware essential to infrastructure and protection of the computer network for the Police Division.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the Mayor and Clerk are hereby authorized to enter into an emergency contract with StarNet Solutions Inc, 90 Main Street, New Jersey 07727, for a total amount not to exceed \$74,757.00 pursuant to N.J.S.A. 40A:11-6 of the Local Public Contracts Law.

Adopted: October 15, 2024

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 15th day of October 2024.

Allison D. Sheehan
Township Clerk
West Windsor Township