APPROVED AS AMENDED: January 22, 2019

WEST WINDSOR TOWNSHIP COUNCIL BUSINESS SESSION November 26, 2018

<u>CALL TO ORDER</u>: President Miller called the meeting to order at 7:00 p.m.

STATEMENT OF ADEQUATE NOTICE

This is to advise that the notice requirement provided for in the "Open Public Meetings Act" has been satisfied. Notice of this meeting was properly given and transmitted to The Times and Princeton Packet; filed with the Clerk of the Municipality; and posted in the West Windsor Township Municipal Building at North Post and Clarksville Roads on January 5, 2018.

<u>ATTENDEES</u>: President: Miller; Council: Geevers, Hamilton, Manzari, Zhang; Mayor: Marathe; Business Administrator: Schmid; Township Attorney: Herbert; Township Clerk: Huber

SALUTE TO THE FLAG

Ms. Huber led the salute to the flag.

CEREMONIAL MATTERS AND/OR TOPIC FOR PRIORITY CONSIDERATION

Communities of Light - Womanspace

President Miller announced that Communities of Light is on Monday, December 3, 2018. She read the proclamation into the record and presented it to Chief Garofalo, Lt. Lee, and Rosandra from Womanspace.

Recycling Presentation

Ms. Laurie Gable, Recycling Coordinator and Administrative
Assistant in Public Works provided an overview of recycling in
West Windsor. She advised that residents have all received a
pamphlet designed by her regarding recycling do's and don'ts.
She discussed dumpster days that the Township sponsors as well
as the County recycling events. Ms. Gable noted that she has
been educating school children and has attended various Township
events to including the Farmers Market and National Night Out
providing recycling education.

PUBLIC COMMENT

Mr. Ben Steinhauser, 42 Cubberly Road, congratulated Dr. Zhang on being elected to Council. He announced that the West Windsor Volunteer Fire Company's Breakfast with Santa Claus will occur on Sunday, December 9th from 8:30 a.m. to 1:00 p.m. and that they will again be collecting toys for the Greater Princeton Junior League. Mr. Steinhauser also announced that the Fire Company will be conducting Operation Santa Claus on December 14, 15, and 16th.

ADMINISTRATION COMMENTS

Ms. Schmid advised of the following:

- Public Works will be finishing Zone 3 by November 28th and will start in Zone 4. Reminder for residents to keep leaves away from sewer grates.
- Christmas Tree Lighting/Fireworks is scheduled for Sunday, December 2, 2018 at 7:00 p.m. at the Ron Roger Arboretum Rain date is December 9, 2018

Mayor Marathe thanked Ms. Gable for her presentation. He noted that the Township e-mail is still experiencing problems and that the Township is moving to a web-based e-mail program. Mayor Marathe advised that he has authorized the hiring of three Class III Officers one to be placed at Dutch Neck School and the other two to be placed at West Windsor-Plainsboro High School South.

COUNCIL MEMBER COMMENTS

Ms. Geevers thanked Chief Garofalo, Lt. Lee, and the Womanspace volunteers for their service to the community. She advised that she experienced flooding on Lanwin Boulevard today and encouraged everyone to clear the drains in front of their homes prior to rain storms.

Ms. Manzari advised that the drawing for the West Windsor Gives Back 50/50 will occur at the Township's Tree Lighting Ceremony on Sunday, December 2, 2018 at 7:00 p.m.

Dr. Zhang expressed concerns as to how the Township can provide housing for young adults wanting to come to West Windsor

Township. He inquired about flooding that has been occurring on Penn Lyle Road.

Ms. Schmid advised that the County has been out and removed an obstacle from the pipe and that this should clear up the flooding issue on Penn Lyle Road.

Ms. Hamilton congratulated Dr. Zhang for winning the election. She noted that she is glad that Ms. Gable is working with students on recycling programs.

CHAIR/CLERK COMMENTS

President Miller welcomed her new colleague and wished everyone Happy Holidays.

Clerk Huber announced that the Historic Society of West Windsor's Annual Holiday Open House at the Schenck Farmstead will occur on Saturday, December $1^{\rm st}$ and Sunday December $2^{\rm nd}$ from 1:00 p.m. to 4:00 p.m.

Mr. Herbert announced that the Township's Fairness Hearing on their Affordable Housing Plan is scheduled for Tuesday, November 27th and Wednesday, November 28th starting at 9:30 a.m.

President Miller requested that an update of the hearing be provided to Council Members as soon as possible. She announced that the Township will be conducting Department Budget Presentations to Administration on Wednesday, November 28th starting at 10:00 a.m. in Room C.

CONSENT AGENDA

RESOLUTIONS

- $\frac{\text{2018-R265}}{\text{Opening Permit No. 2018-21 2 Beardsly Court}}$
- 2018-R266 Granting Release of Cash Performance Bond for Street
 Open Permit No. 2006-31 Roszel Road

BILLS & CLAIMS

Motion to approve consent agenda: Manzari

Second: Geevers
RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

RECOMMENDATIONS FROM ADMINISTRATION AND COUNCIL/CLERK

2018-R267 Authorizing the Budget Transfer to Provide for the Transfer of Funds within the 2018 Municipal Budget

Motion to approve: Manzari

Second: Geevers
RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

- 2018-R268 Granting Request by Cyzner Properties for Release of Cash Maintenance Guarantee for Public Site

 Improvements for the Project Known as Windsor Plaza Revitalization-Mercer County Route 571 Improvements (PB10-07)
- 2018-R269 Authorizing the Mayor and Clerk to Execute a Contract with Lee's Emergency Equipment, Inc. for the Project Known as Manufacture of a Brush Fire Truck for West Windsor Township \$85,828.00
- 2018-R270 Authorizing the Mayor and Clerk to Execute a Shared Services Agreement with Hightstown Borough for the Provision of Public Health Services and Receipt of Public Health Nursing Services

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2018-R271 Authorizing the Mayor and Clerk to Execute a Shared Services Agreement with Robbinsville Township for the Provision of Public Health Services

Motion to approve: Manzari

Second: Geevers
RCV: aye Geevers
aye Hamilton
aye Manzari
aye Zhang
aye Miller

ADDITIONAL PUBLIC COMMENT

Mr. John Church, 11 Princeton Place, provided his opinion on the budget transfer that occurred this evening.

Mr. Gene O'Brien, 13 Green Drive, announced that the Planning Board will have a hearing for the 2nd Draft of the Open Space and Recreation Plan Element of the Master Plan this Wednesday, November 28, 2018 starting at 7:00 p.m..

COUNCIL REPORTS/DISCUSSION TOPICS/NEW BUSINESS

President Miller noted that she is continuing to monitor the legalization of marijuana being discussed at the State.

ADJOURNMENT

Motion to adjourn: Manzari

Second: Geevers
VV: All approved

The meeting was adjourned at 8:10 p.m.

Gay M. Huber
Township Clerk

West Windsor Township

Council President
West Windsor Township

List of Bills - (100001) CASH - PNC - CURRENT DISBURSEMENTS CURRENT FUND

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

 Check#	Ve	ndor	ם	escription	1	Account	PO Payment O	heck Total
69518			SIGNIA COMPANY POLICE - CLASS III OFFICE		CLASS III OFFICER BADGES & BADGE HO	756.00	756.0	0 756.00
69519			NSON BLDG & GROUNDS - TRAVEL	PO 50948	2018 BLANKET - VEHICLE ALLOWANCE	225.00	225.0	0 225.00
69520	2727 10540357		UNIFORM SUPPLY INC. PUBLIC WORKS - UNIFORMS	PO 50813	2018 BLANKET - UNIFORM PURCHASES	102.50	102.5	0 102.50
			UNIFORM SUPPLY INC. BLDG & GROUNDS - UNIFORMS		UNIFORM ITEMS FOR RALPH CLARK	196.25	196.2	5 196.25
			UNTY COLLEGE POLICE - TRAINING/EDUCATI		DAVID JELINSKI & ERIC WOODROW - "FI	150.00	150.0	0 150.00
		- COMCAST	UTILITY EXPENSES - TELEPH		2018 BLANKET - A/C#8499 05 245 0102	204.90	204.9	0 204.90
69524			TRANSLATION SERVICES, INC COURT - CONSULTANT FEES	PO 50229	2018 BLANKET - OVER THE PHONE INTER	12.83		3 12.83
		- dan dobroi	MILSKY GROUP INSURANCE - VISION		REIMBURSEMENT FOR EYE EXAM AND/OR C	304.25	304.2	5 304.25
			MILSKY ENGINEERING - TRAVEL EXPE		2018 BLANKET - MILEAGE REIMBURSEMEN	225.00	225.0	0 225.00
69527			CARDARELLI CONST OFFL - TRAVEL EXPEN		2018 BLANKET - MILEAGE REIMBURSEMEN	225.00	225.0	0 225.00
69528			DSON BOARD OF HEALTH - UNIFORM		REIMBURSEMENT FOR WORK BOOTS & JACK	219.93	219.9	3 219.93
		- FBINAA-NJ	CHAPTER POLICE - TRAINING/EDUCATI		REGISTRATION- LT DANNY MOHR FOR 4TH	65.00	65.0	0 65.00
			N DEPT. STORE CONST OFFL - UNIFORMS	PO 51448	2018 JACKET LIST	482.80	482.8	0 482.80
			N DEPT. STORE CONST OFFL - UNIFORMS	PO 51449	2018 UTILITY JOB SHIRT LIST	414.90	414.9	0 414.90
	2774 - 10530273	- FRANCIS GU	JZIK ENGINEERING - TRAVEL EXPE		2018 BLANKET - MILEAGE REIMBURSEMEN	225.00	225.0	0 225.00
			COMPANY GROUP INSURANCE - MISC SE		BLANKET AS PER RESOLUTION 2018-R198	2,500.00	2,500.0	0 2,500.00
69534			CAR WASH PUBLIC WORKS - VEHICLE RE		2018 BLANKET - TRUCK WASH FOR PICK	7.00	14.0	0

List of Bills - (100001) CASH - PNC - CURRENT DISBURSEMENTS CURRENT FUND

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor	Description	Of bills from 17/13/2010 to 17/20		PO Payment	Check Total	
							-
	10542278	SEWER SYSTEM - VEHICLE REPAIR		7.00		14.00	
		AGE PRESS INC. PO 51568 ENGINEERING - MISC SERVICES	PRINTING OF NJDEP STORMWATER MATERI	4,092.43	4,092		•
		NNEDY & SON WELDING PO 50056 EMERGENCY SERVICES - TECH/SPECIAL S		579.00		9.00 579.00	
	3018 - JEFFRE 10547210	Y I. RUBIN PO 51016 MUNICIPAL PROSECUTOR - CONSULTANT F	2018 BLANKET AS PER RESOLUTION 2018 EES	7,708.00		7,708.00	
		CENTRAL POWER & LIGHT PO 50116 UTILITY EXPENSES - STREET LIGHTING		3,849.04	3,84	9.04 3,849.04	
		FIN ADM - TRAVEL EXPENSE FIN ADM - CONF. & SEMINARS	REIMBURSEMENT FOR EXPENSES	209.76 97.65	5	7.41 307.41	
	2146 - KERRY 10536250	PHILIP PO 50407 ZONING BOARD - RECORDING SECRETARY	2018 BLANKET - ZONING BOARD SECRETA	300.00	30	0.00 300.00	
69541		VALLEY SAFETY SUPPLY CO. PO 51663 PUBLIC WORKS - UNIFORMS FACILITIES - UNIFORMS	UNIFORM BOOTS FOR NESTOR PAREDES &	144.99 137.99	5	2.90	
69542	911 - LOWES 10540354 10542354 10544354	PO 50216 PUBLIC WORKS - TECH/SPECIAL SUPP. SEWER SYSTEM - TECH/SPECIAL SUPP. FACILITIES - TECH/SPECIAL SUPP.	2018 BLANKET - MISC TOOLS, SUPPLIES	324.1	3 8 .	1,237.51	
69543	2234 - MC CAI 10503231	FFREYS MARKET PO 50097 COUNCIL - MEALS	2018 BLANKET FOR VETERAN'S DAY EVEN	N 220.8	22 7	20.87 220.87	
	257 - MC MA: 10542354	STER CARR SUPPLY CO. PO 50178 SEWER SYSTEM - TECH/SPECIAL SUPP.	2018 BLANKET - PURCHASE HARDWARE &	115.8		15.80 115.80	
		R COUNTY COMMUNITY COLLEGE PO 51421 EMERGENCY SERVICES - TRAINING/EDUC		225.0		25.00 225.00	
69546		R CO. IMPROVEMENT AUTHORITY PO 49842 REFUSE COLLECTION - RECYCLING	2018 BLANKET RECYCLING	19,292.9	19,2	92.95 19,292.95	
69547	460 - MERCE 10558222 10658222	R CO. IMPROVEMENT AUTHORITY PO 49843 REFUSE COLLECTION - LANDFILL CHARG	GES	59,229.8 1,545.1	37	74.99 60,774.99	
69548	267 - MGL S 10501353	YSTEMS PO 51655 CLERK - TECH/COMPUTER SUPPLIES	MIN. BOOK - HB2 LTR. 500PG - PER P	R 324.0		24.00 324.00	
69549	4300 - MICHA 10551280	MEL MCMAHON GROUP INSURANCE - VISION CARE	REIMBURSEMENT FOR EYE EXAM AND/OR	C 346.5		46.50 346.50	

List of Bills - (100001) CASH - PNC - CURRENT DISBURSEMENTS CURRENT FUND

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor	Description		Account	PO Payment Cl	neck Total
69550	1801 - NEW C	JERSEY AMERICAN WATER PO 50084 FIRE HYDRANT SERVICES - WATER	2018 BLANKET - FIRE HYDRANT FEES	65,354.08	65,354.08	3 65,354.08
		ET MEDIA GROUP LLC PO 51559 COMM. DEV BOOKS & MAGAZINES	PRINCETON PACKET RENEWAL - 1 YEAR A	77.18	77.18	3 77.18
		ER MCCAY P.A. PO 50482 LEGAL - LITIGATION	2018 BLANKET AS PER RESOLUTION #201	881.12		
	5104 - PARKE 10546224	ER MCCAY P.A. PO 50483 LEGAL - LEGAL FEES - TOWNSHIP COUNC.	2018 BLANKET AS PER RESOLUTION #201	660.00	660.04	660.00
		A'S PLANT & FLOWER SHOP PO 50096 COUNCIL - TECH/SPECIAL SUPP.	2018 BLANKET - MEMORIAL DAY & VETER	390.00	390.00	390.00
69555	10556215	CC SERVICE ELECTRIC & GAS PO 50277 UTILITY EXPENSES - ELECTRIC/NATURAL UTILITY EXPENSES - STREET LIGHTING	GAS	31,550.80		
	2526 - RIGGI 10557307 10557315	ENS INC. PO 49867 GASOLINE - DIESEL FUEL GASOLINE - UNLEADED	2018 BALNKET - DELIVERY OF DIESEL &	1,198.49 882.48		
	443 - RON F 10538273	XISSEL PO 50539 CONST OFFL - TRAVEL EXPENSE	2018 BLANKET - MILEAGE REIMBURSEMEN	225.00		225.00
		LAND USE - TRAVEL EXPENSE	2018 BLANKET - MILEAGE REIMBURSEMEN	225.00	225.0	
	107 - SAMZI 10518357	TES UNIFORMS PO 51410 POLICE - UNIFORMS	STOP SIGNS & INSULATED GLOVES FOR C	137.85	137.8	
	874 - STEPF 10551280	HEN MCDERMOTT GROUP INSURANCE - VISION CARE	REIMBURSEMENT FOR EYE EXAM AND/OR C	337.75		5 337.75
	2135 - SUSAN 10538209	N MEALEY PO 51657 CONST OFFL - CONF. & SEMINARS	REIMBURSEMENT- MEALS, MILEAGE, TOLLS	466.98		8 466.98
	848 - THOM 10538273	AS POLINO PO 49990 CONST OFFL - TRAVEL EXPENSE	2018 BLANKET - MILEAGE REIMBURSEMEN	225.00	225.0	225.00
	482 - VALEE 10551280	RIE PASCUCCI GROUP INSURANCE - VISION CARE	REIMBURSEMENT FOR EYE EXAM AND/OR C	278.00	278.0	0 278.00
_	381 - VERIX 10556270	ZON PO 49869 UTILITY EXPENSES - TELEPHONE	2018 BLANKET - VARIOUS ACCOUNTS/TEL	227.02		2 227.02
69565		E MANAGEMENT OF NJ INC. PO 49840 REFUSE COLLECTION - REFUSE REMOVAL	2018 BLANKET DUMPSTERS	1,750.48	•	8 1,750. 48

List of Bills - (100001) CASH - PNC - CURRENT DISBURSEMENTS CURRENT FUND

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Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor	Do	escription		Account	PO Payment	Check Total
69566	2308 - WASTE MA 10558219	NAGEMENT OF NJ INC. REFUSE COLLECTION - REFUS	PO 49841 E REMOVAL	2018 BLANKET SOLID WASTE COLLECTION	47,945.89	47,945	5.89 47,945.89
69567	5614 - WEGMANS 10524231	FOOD MARKETS INC. SENIOR CITIZEN - MEALS	PO 51664	SENIOR CAFE SUPPLIES - 10/2, 10/10,	301.19		1.19 301.19
69568	3196 - WEST WIN 10650221	NDSOR TOWNSHIP COURT - CREDIT CARD FEES	PO 50620	2018 BLABNKET - CREDIT CARD FEES	613.64		3.64 613.64
69569	1471 - WINDSOR 10518278	CAR WASH POLICE - VEHICLE REPAIR	PO 50359	2018 BLANKET - MONTHLY CAR WASHES	150.00		0.00 150.00
	TOTAL						293,672.52

Total to be paid from Fund 10 CURRENT FUND

293,672.52

293,672.52

List of Bills - (400001) CASH - PNC BANK CAPITAL FUND

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor	De	escription		Account	PO Payment	Check Total
12152	1048 - DOOR TECH 405201309016	LLC POLICE/COURT BLDG GENERAL		SECURITY UPGRADE FOR COURTROOM @ PO	664.53	1,141	.00
ANN		POLICE/COURT BLDG GENERAL			476.47		1,141.00
12153				BLANKET AS PER RESOLUTION 2017-R311		•	. 60
	405201609005	ANNUAL RESIDENTIAL ROAD II	MPR PROGRAI	M	37,521.60		37,521.60
12154	5044 - MNC CONCR	ETE, LLC BICYCLE AND PEDESTRIAN IM		BLANKET AS PER RESOLUTION 2018-R221	33,676.27	•	.90
		BICYCLE AND PEDESTRIAN IM			11,849.63		45,525.90
12155				BLANKET AS PER RESOLUTION 2018-R078		12,638	
	405201721012	STREET TREE PLANTING PROG	RAM		12,638.28		12,638.28
12156		ANDSCAPE MANAGEMENT PUBLIC LAND MAINTENANCE	PO 50372	2018 BLANKET AS PER RESOLTION #2018	2,977.42		.42 2,977.42
		CAY P.A. CONSULTANT SERVICES - OS		2016 BLANKET PROVIDE LEGAL SERVICES	435.00	435	.00 435.00
12158	5043 - c bdowurd	e centedat contrdactode inc	PO 47450	BLANKET AS PER RESOLUTION 2016-R241		31,037	. 48
12130		RETAINAGE ON CONTRACTS	10 17 100		31,037.48		31,037.48
12159	1891 - THE SPIEZ			BLANKET AS PER 2RESOLUTION 2017-R12			
•	405201721006	MUNICIPAL COMPLEX RENOVAT	IONS		11,400.00)	11,400.00
12160	5659 - TREETOP P	RODUCTS PRESERVE OPEN SPACE DEVEL		OPEN SPACE TRAIL FURNISHINGS - PER	1,438.03	-,	.03 1,438.03
	403201412003	THESERVE OFEN SPACE DEVEL	OT HIM I		2, 200.00		-,
	TOTAL						144,114.71

Total to be paid from Fund 40 CAPITAL FUND

144,114.71

144,114.71

West Windsor

List of Bills - (120001) CASH - TRUST MM PNC TRUST OTHER

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor	Description		Account	PO Payment Che	eck Total
6680		SOCIATES, INC. DEVELOPMENT PLAN REVIEW ESCROW -L12		531.25	531.25	531.25
6681		CE ROTTKAMP & FLACKS PO 51629 PUBLIC DEFENDER TRUST -L150	10/17/18 @ 5PM CONFLICT PUBLIC DEFE	200.00		200.00
6682		IFFIN & PIERSON DEVELOPMENT PLAN REVIEW ESCROW -L12		148.00	148.00	
6683		ORTER & MULLER DEVELOPMENT PLAN REVIEW ESCROW -L1:		5,850.78	5,850.78	5,850.78
6684		THERS , INC. CASH PERFORMANCE BOND GUARANTEES		336,405.10	336,405.10	36,405.10
6685		F ENGINEERING DEVELOPMENT PLAN REVIEW ESCROW -L1.		3,306.75	3,306.75 5	3,306.75
6686		DSOR CURRENT FUND DEVELOPMENT PLAN REVIEW ESCROW -L1		624.63	624.63 3	624.63
	TOTAL					347,066.51

Total to be paid from Fund 12 TRUST OTHER

347,066.51

347,066.51

West Windsor

List of Bills - (260001) Cash-Pool Utility Operating POOL OPERATING FUND

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor	Desc	cription		Account	PO Payment Ch	eck Total
5533	1841 - AQUATIC 8 26501354	SERVICE INC. PO Other Expenses-Tech/Spec Sup		PK2 COVERS FOR DEW DROPS @ WATERWOR	108.60	108.60	108.60
5534	1801 - NEW JERSE 26501215	EY AMERICAN WATER PO Other Expenses-Electric & Ga		2018 BLANKET - WATER SUPPLIED POOL	1,517.51	1,517.51	1,517.51
5535	727 - NOREEN TE 26501273	ENAGLIA PO Other Expenses-Travel Expens		2018 BLANKET - MILEAGE REIMBURSEMEN	225.00	225.00	225.00
5536	379 - PUBLIC SI 26501215	ERVICE ELECTRIC & GAS PC Other Expenses-Electric & Ga		2018 BLANKET - POOL ELECTRIC/GAS	1,195.35	1,195.35	1,195.35
	TOTAL						3,046.46

Total to be paid from Fund 26 POOL OPERATING FUND

3,046.46

3,046.46

West Windsor

List of Bills - (170001) CASH - PNC - RECREATION CHECKING RECREATION COMMISSION

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check#	Vendor		Description	Account	PO Payment	Check Total
21660	5785 - BALABA 17503188	SKARAN SUBRAMANIAN YOUTH TENNIS CAMP	REFUND FOR TRISHANT BASKARAN	- TENN 124.0		24.00 124.00
	TOTAL					124.00
Total to b	e paid from Fund	17 RECREATION COMMISSION	124.00			

124.00

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West Windsor

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List of Bills - (160001) CASH - PNC ANIMAL CONTROL FUND

Meeting Date: 11/26/2018 For bills from 11/19/2018 to 11/25/2018

Check# Vendor Description Account PO Payment Check Total 474 - PRINCETON ANIMAL HOSPITAL 1592 PO 51627 2018 BLANKET FOR VETERINARIAN SERVI 711.65 161288 RESERVE FOR ANIMAL CONTROL 711.65 711.65 TOTAL 711.65

Total to be paid from Fund 16 ANIMAL CONTROL FUND

711.65

711.65