

**WEST WINDSOR TOWNSHIP**  
**SHADE TREE COMMISSION**

*Meeting is OPEN TO THE PUBLIC  
The agenda below is for information only.  
The actual agenda may change prior to the meeting.  
Official copies may be obtained from the Department of Engineering.*

**DATE:           Wednesday, September 28, 2022**

**TIME:           6:30 p.m.**

**Location:       Zoom Webinar**  
**(ID # 341 074 3496)**  
**[See attached for instructions on how to attend meeting]**

**AGENDA**

- I.     Call to Order  
      Statement of Adequate Notice
  
- II.    Roll Call
  
- III.   Old Business
  - RE-CAP Arbor Day, 2022, 9-24-22 @ Duck Pond Park
  
- IV.   New Business
  - ARBOR DAY – 2023 – last Saturday April
    - Planning Discussion
    - Art Contest ?
  
  - Twp. Council Request – Shade Tree Commission Research: Trees and Walks
  
  - NJ Shade Tree Federation Conference / Training – October 13 and 14, 2022
  
- V.     Public Comment
  
- VI.    Adjournment

Note: Next scheduled meeting date - 10 / 26 / 22

OPEN PUBLIC MEETING  
WEST WINDSOR TOWNSHIP  
SHADE TREE COMMISSION  
MEETING

PLEASE TAKE NOTICE THAT THE WEST WINDSOR TOWNSHIP SHADE TREE COMMISSION WILL HOLD A RE-SCHEDULED AND NOTICED MEETING ON

WEDNESDAY, September 28, 2022 at 6:30 pm.

Because of the state of emergency in New Jersey regarding COVID-19 (Coronavirus), the meeting will be held electronically via “Zoom”. Instructions for how to access the meeting are below and will also be posted on the West Windsor Township website [www.westwindsornj.org](http://www.westwindsornj.org) and on the meeting agenda.

The Shade Tree Commission will convene its public meeting at 6:30 pm. It will be held electronically via a Zoom webinar service. Members of the public who wish to attend the meeting can choose one of the following options:

Meeting ID: 341 074 3496

Passcode: 904980

One tap mobile

+13126266799,,3410743496#,,, \*904980# US (Chicago)

+16465588656,,3410743496#,,, \*904980# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Passcode: 904980

Find your local number: <https://zoom.us/j/3410743496>

If logging in to Zoom via computer or mobile device for the first time, please allow a few extra minutes to install the program (if using a computer) or app (if using a mobile device). Once you log in, you will be asked to enter your name and an email address.

**INSTRUCTIONS REGARDING ZOOM MEETING PROCESS  
FOR WEST WINDSOR TOWNSHIP SHADE TREE COMMISSION**

- Until further notice, meetings of the West Windsor Township Shade Tree Commission will be held using the Zoom webinar service.
- Members of the public can access the meeting using a computer or mobile device.
  - To access the meeting by computer or mobile device, use the link shown on the Shade Tree Commission Agenda posted on the Township Website – [www.westwindsortwp.org](http://www.westwindsortwp.org)
  - If using Zoom for the first time, you will be prompted to install the meeting app on your device. Once the app is installed, click on the link or paste it in your web browser to access the meeting. Click on the “join by computer audio” dialog box when prompted to do so.
- The public will be muted throughout the meeting.
- To make a comment or ask a question, follow the below instructions:
  - Questions and comments for items *not* on the agenda will be addressed during the public comment portion of the meeting. Questions and comments related to specific agenda items will be addressed when the agenda item in question is reached.
  - Questions/comments will be responded to verbally at the discretion of the Shade Tree Commission Chairman. Written responses will *not* be provided.
- The public is asked to keep comments and questions brief
- Comments containing offensive, profane or indecent language or language constituting hate speech, will not be accepted.