



COMMUNITY PLANNING
LAND DEVELOPMENT AND DESIGN
LANDSCAPE ARCHITECTURE

B U R G I S
ASSOCIATES, INC.

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David Novak PP, AICP

MEMORANDUM

To: West Windsor Planning Board
West Windsor Division of Land Use

From: David Novak PP, AICP

Subject: Draft Historic Preservation Element of the Master Plan Introduction
Historical Society of West Windsor Request re:
Historic Commission

Date: April 28, 2023

BA#: 3442.22

The following memorandum is intended to provide an introduction to the Draft Historic Preservation Plan Element of the Master Plan, dated May 4, 2023. This master plan element is the first of its kind to be adopted by the Township Planning Board. It provides a general overview of historic preservation as well as detailed information regarding the history of West Windsor, the Township's historic sites and districts, typical standards for historic assessment, and the impacts of the Township's other master plan elements on historic preservation.

In addition, the Draft Historic Preservation Plan Element of the Master Plan also provides a preliminary list of goals, policies, and recommendations. Due to the new nature of this element, these items will require additional discussion by the Board.

In addition, the Historical Society of West Windsor has requested that the Planning Board include within the Historic Preservation Plan Element a recommendation that the Township formally establish a Historic Preservation Commission. Establishing such a commission would ultimately require action by the Mayor and Council. This request should be discussed. Representatives from the Historical Society of West Windsor will be attending the hearing on May 17th to discuss this recommendation with the Board.

<https://burgis.sharepoint.com/sites/BurgisData/Shared Documents/W-DOCS/PUBLIC/Pb-3400series/Pb-3442.22/Section 14 - Historic Preservation/3442.22 Memo re Historic Commission.docx>