



WEST WINDSOR TOWNSHIP

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF FIRE AND EMERGENCY SERVICES

PO Box 38 West Windsor NJ 08550
Phone 609-799-8735 Fax 609-799-8926

APPLICATION FOR CERTIFICATION OF SMOKE ALARMS, CARBON MONOXIDE ALARM AND FIRE EXTINGUISHER COMPLIANCE

Please read all instructions prior to filling out this form

Street Address: _____ Town: _____ Zip Code: _____
Date of Application: _____ Check one: Sale Rental Block: _____ Lot: _____
Owner Name: _____ Email: _____
Phone Number: _____ Do you have the alarm reset code? Yes/No _____
Is there an after-market Fire / Burglar alarm? Yes/No _____
Date of Closing/Change in Occupancy _____ # of Bedrooms _____ Year of Construction _____
Contact Name & Phone: _____

Application Fee Schedule

Applications received more than 7 days prior to the closing/change of occupancy: \$75.00

Applications received fewer than 7 days prior to the closing/change of occupancy: \$150.00

Make checks payable to West Windsor Township - Application Fees are NON-REFUNDABLE (no credit or debit cards)

Check one: Bureau Conducted Inspection Self Inspection/Affidavit

- Smoke and carbon monoxide alarms have been installed in accordance with the Uniform Fire Code.
- All smoke alarms and carbon monoxide alarms are in working order and are less than 10 years old.
- All smoke and carbon monoxide alarms were tested on _____ and are in working order.
- 2A:10B:C-type fire extinguisher not more than 10 pounds, is visibly mounted using manufacturer hanger or brackets, is easily accessible within 10 ft. of the kitchen and has a current inspection tag or store receipt showing purchase within the last 12 months.

THE SECTION BELOW IS REQUIRED FOR SELF INSPECTIONS / AFFIDAVITS ONLY

The property owner or their representative has conducted this inspection and attests that: The required smoke alarms are located in accordance with NFPA -72. All smoke alarms are listed in accordance with ANSI/UL-217, Carbon Monoxide alarms are installed in accordance with UL-2034 and NFPA 720.

I do hereby certify that the foregoing statements made by me are true. I have read and fully understand the contents of page 2 of this application. I am aware that if any of the foregoing statements made by me are willfully false, I will be subject to penalty.

Self-Inspection Affidavit Applicant Signature: _____

Printed Name: _____

Requirements

The three (3) requirements for receiving a Certificate of Compliance from West Windsor Fire & Emergency Services Township on a resale or re-rental of property are as follows: smoke alarms, carbon monoxide alarms, and fire extinguisher.

Smoke Alarms

Generally, these are the types of smoke alarms in West Windsor;

- Battery operated single station ionization or photo-electric.
- Electric inter-connected ionization or photo-electric.
- Electric inter-connected with battery backup ionization or photo-electric.
- Low voltage, monitored ionization or photo-electric.
- Next generation, battery operated interconnected ionization or photo-electric.

Homes built prior to 1977 most times have battery operated smoke alarms. If an addition was added after 1977 the home may have electric interconnected, with battery backup. Also, basement level smoke alarms must be at bottom of staircase attached to bottom of beam or 5” from ceiling on side wall.

Effective January 1, 2019 ALL single station battery operated smoke alarm MUST be of the 10-year sealed battery type

Homes built following 1977 must have complied with the New Jersey Uniform Construction Code regulations which required electric inter-connected smoke alarms in various configurations. This may be a little confusing

Interconnected smoke alarms must activate each other. This means when one smoke alarm sounds, the rest of the detectors in the home sound. This can be tested by pressing the test button on each smoke alarm in the home.

Smoke alarms must be on each level of the home: basement, ground floor and upper floors and be located within 10 feet of all bedrooms.

Split level homes require smoke alarms on all levels.

Note: Smoke alarm(s) older than ten (10) years must be replaced.

If your smoke alarm(s) look like this they must be replaced!



Carbon Monoxide Detectors

A carbon monoxide detector must be located outside of the bedroom, within 10 feet of all bedroom doors. One detector placed in the hallway may be sufficient, but if bedroom doors are placed further apart multiple detectors may be required.

If there is no electrical outlet a battery carbon monoxide detector can be installed.

Fire Extinguisher

One 2A:10B:C rated “ABC” extinguisher shall be mounted visibly within 10 feet of the kitchen. It cannot be under the sink or in a closet. It must have a current inspection tag or a receipt with a date of purchase less than one-year-old.



Examples of 2A:10B:C extinguishers

Homes Built Prior to 1977	Homes Built After 1977	Newer Homes (1990's and newer)
Smoke Alarms <ul style="list-style-type: none"> Battery operated Single station 10-year sealed battery Less than 10 years old 	Smoke Alarms <ul style="list-style-type: none"> Electric hard-wired Interconnected One on each floor of the home 	Smoke Alarms <ul style="list-style-type: none"> Electric hard-wired Battery back-up Interconnected One on each floor of the home One in each bedroom
Carbon Monoxide Alarms <ul style="list-style-type: none"> Electric or battery powered Must be within 10' of all bedrooms 	Carbon Monoxide Alarms <ul style="list-style-type: none"> Electric or battery powered Must be within 10' of all bedrooms 	Carbon Monoxide Alarms <ul style="list-style-type: none"> Electric or battery powered Must be within 10' of all bedrooms
Fire Extinguisher <ul style="list-style-type: none"> 2A: 10B:C Type Mounted using manufacturer supplied hanger or bracket Visible and easily accessible location within 10' of the kitchen Inspected and tagged within the last year OR must have store receipt for purchase within the last 12 months 	Fire Extinguisher <ul style="list-style-type: none"> 2A: 10B:C Type Mounted using manufacturer supplied hanger or bracket Visible and easily accessible location within 10' of the kitchen Inspected and tagged within the last year OR must have store receipt for purchase within the last 12 months 	Fire Extinguisher <ul style="list-style-type: none"> 2A: 10B:C Type Mounted using manufacturer supplied hanger or bracket Visible and easily accessible location within 10' of the kitchen Inspected and tagged within the last year OR must have store receipt for purchase within the last 12 months

To obtain approval, consult the chart above. This will be your guide for approval.

Applications sent via e-mail or fax or applications without the appropriate fee cannot be processed. Certificates are valid for 45 days.

If there are two separate residences on the property that are being sold or rented (i.e. a cottage or garage apartment), a separate application and fee is required for each dwelling unit.

If you wish to have the Bureau of Fire Safety conduct the inspection, mail it to the Bureau of Fire Safety with the appropriate application fee, and we will contact you to set up the appointment. *Please make sure to check that the smoke and carbon monoxide alarms work and are located in the proper locations, and that you have the fire extinguisher mounted in the appropriate location before the inspector comes to your home.* **Inspections are conducted on Tuesday, Wednesday, Thursday, Friday, and Saturday Mornings (9:30 AM - 12 PM)**

If you wish to conduct a self-inspection, the seller must test the smoke alarms and confirm that all smoke alarms, carbon monoxide alarms, and the fire extinguisher are all in working order and are in the proper locations according to the guidelines above. After you have verified the above, fill out the entire form, ***sign and print your name on the designated “Self-Inspection Affidavit Applicant Signature” line***, and mail it to the Bureau of Fire Safety with the appropriate application fee. Once a signed application/affidavit the appropriate fee has been received we will provide you with a certificate.