

RESOLUTION

WHEREAS, the Township of West Windsor was awarded a Local Aid Grant from the New Jersey Department of Transportation (NJDOT) for Fiscal Year 2014 for a project known as "Conover Road Bikeway"; and

WHEREAS, under the July 30, 2014 NJDOT executed agreement guidelines, an extension of time request must be filed if a construction contract is not awarded by January 29, 2016; and

WHEREAS, the Township has initiated environmental permitting, land surveying and engineering design services; and

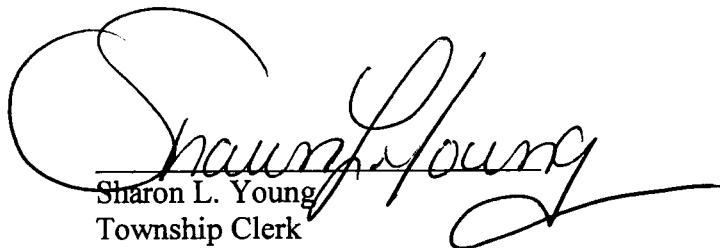
WHEREAS, the Township anticipates awarding a construction contract by the Fall of 2016; and

WHEREAS, The Township Engineer recommends that a one (1) year time extension be requested from the New Jersey Department of Transportation (NJDOT).

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of West Windsor, County of Mercer, State of New Jersey does hereby request the Commissioner of the New Jersey Department of Transportation (NJDOT) grant a time extension for the award of a construction contract for the project known as "Conover Road Bikeway" for one (1) year.

Adopted: December 21, 2015

I hereby certify that the above resolution was adopted by the Township Council of the Township of West Windsor at their meeting held on the 21st day of December 2015.


Sharon L. Young
Township Clerk
West Windsor Township

TOWNSHIP OF WEST WINDSOR

Community Development Department

Division of Engineering

MEMORANDUM

TO: Francis A. Guzik, P.E., C.M.E., Township Engineer

FROM: Brian Aronson, Assistant Manager of Engineering

COPY: Marlena Schmid, Business Administrator
M. Patricia Ward, Director of Community Development

SUBJECT: Conover Road Bikeway – NJDOT Grant Extension

DATE: December 10, 2015

In 2014, West Windsor Township was awarded a \$225,000.00 Local Aid Grant from the New Jersey Department of Transportation for the Conover Road Bikeway project. The project consists of the planning, environmental investigation, permitting and construction of an 8' wide off-road dedicated asphalt bikeway running approximately parallel to Conover Road, between South Post Road and Galston Drive.

On the July 30, 2014 the State DOT executed an agreement with the Township that required award of a construction contract within 18 months of the executed agreement. Under the guidelines, an extension of time request must be filed if a construction contract is not awarded by January 29, 2016.

As you are aware, West Windsor has engaged Roberts Engineering Group, LLC of Hamilton Township, NJ to provide survey, design, environmental permitting and construction documents. At this time, the preliminary environmental investigation and subsequent meetings with the NJ Department of Environmental Protection has prolonged the anticipated construction schedule. At the moment, this project will not satisfy meeting the January 29, 2016 deadline for award of a construction contract and the Township will need to apply for a one (1) year time extension. This will allow for the required permitting and design work to be completed. It is anticipated that a construction contract will be awarded prior to the Fall of 2016.

If you have any questions or need any additional information, please let me know.



LOCATION MAP FOR CONOVER ROAD BIKEWAY





State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

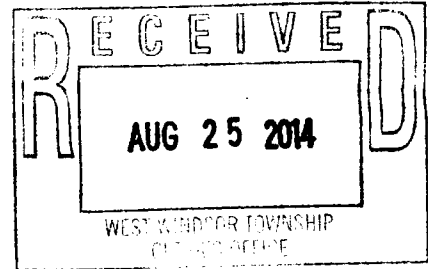
CHRIS CHRISTIE
Governor

JOSEPH D. BERTONI
Acting Commissioner

KIM GUADAGNO
Lt. Governor

August 25, 2014

The Honorable Shing-Fu Hsueh
Mayor, West Windsor Township
271 Clarksville Road, PO Box 38
Princeton Junction, NJ 08550



Re: Conover Road Bikeway
FY 2014 Bikeway Program

Dear Mayor Hsueh:

Enclosed is one copy of the executed Agreements approved by the Department of Transportation for the above referenced project in the amount of \$225,000.00.

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded within 18 months from the date of the execution of the Agreement. Failure to make an award by January 29, 2016 or to comply with the requirements of the Municipal Aid Regulations 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project. It is further noted that the project must be in compliance with the Americans with Disabilities Act, ADA, requirements for accessibility. The Municipal Aid Regulations and terms and conditions can be found on the Local Aid Website at:

www.state.nj.us/transportation/business/localaid/pubs.shtm

Through the approval of this agreement and all future agreements, the sponsor is required to provide phased submission updates that are to be tracked through the on-line SAGE System in

Handwritten notes: Council, Moschimo, File with Grant, 1/11/14, SPK

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Re: Conover Road
FY 2014 Bikeway Program
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accordance with the State Aid Checklist (see attached) for this project. Please note, that the Sponsor is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System. The preparation of contract documents shall use the 2007 Standard Specifications as amended current Special Provisions for Local Aid Projects. All requirements of this program can be found in the State Aid Handbook, available at the above website.

If you have any questions regarding the above, please contact Mr. Arun Kumar of this office at 732-625-4295

Sincerely,



Dominick Critelli
Manager
Local Aid – District 3

C 
Municipal Engineer

Attachments

FOR THE DEPARTMENT OF TRANSPORTATION

Subject Project: Conover Road Bikeway
Name of Sponsor: West Windsor Township
Address: P.O. Box 38, # 271, Clarksville Road, West Windsor NJ 08550

Vendor ID Number: 216001354

Fiscal Year/Funds: 2014/Bikeway Program
Job Number: 2205671
Account: 2014-480-078-6300-GMQ-7310
State Funds: \$225,000.00
FAO Number: 9900010 ✓

Certification of Funds 7/22/14
Date
By Annal Rossi Annal Rossi
ACTING Director, Division of Accounting and Auditing

APPROVED: [Signature]
Michael Russo
Director, Division of Local Aid and Economic Development
7/30/14
Date

ATTEST and SEAL
It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on July 30, 2014.
[Signature]
Jacqueline Trausi
Secretary, Department of Transportation

Approval as to Form by Certification Process.

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT

CHECKLIST FOR STATE AID PROJECTS

The following documents must be submitted to the Division of Local Aid and Economic Development District Office within the time frames specified in the approved Resolution, Application and Agreement for State Aid. Additional information concerning these documents and time frames can be found in the current "State Aid Handbook". Further all document submittals must be posted in the SAGE System and the Sponsor is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System.

Contract Document Submission Phase

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Plans for projects that have Railroad Crossings within 100 feet of project limits
(60 days prior to advertisement for bids) |
| <input type="checkbox"/> | Design Exception (30 days prior to advertisement) |
| <input type="checkbox"/> | SHPO Application for Project Authorization applicable for projects that may encroach upon a New Jersey Register listed property (60 days prior to advertisement for bids) |
| <input type="checkbox"/> | Final Plans, Specifications, Engineer's Estimate of Cost, Engineers Certification
(15 days prior to advertisement for bids) |

Award of Contract Submission Phase

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Tabulation of Bids (Original signed by Engineer) (submitted within 30 days of bids) |
| <input type="checkbox"/> | Resolution of Award (Certified by raised seal) (submitted within 30 days of bids) |
| <input type="checkbox"/> | Force Account Agreement Form SA-27 (When using local government forces to perform work) |

Construction Phase Submission

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Preconstruction Meeting Notification (Minimum of two weeks prior to meeting date) |
| <input type="checkbox"/> | Material Questionnaire Form SA-11 (Must be submitted before the start of construction) |
| <input type="checkbox"/> | Minutes of Preconstruction Meeting (To be submitted before the start of construction) |
| <input type="checkbox"/> | Start of Construction Written Notification (At least 3 days prior to start of construction) |
| <input type="checkbox"/> | Major Construction Changes Form SA-1 (Must be approved prior to start of construction) |
| <input type="checkbox"/> | End of Construction Written Notification (As soon as construction items are complete) |

Project Closeout Submission

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Bituminous Concrete Test Results and Analysis Form DS-8S |
| <input type="checkbox"/> | Major Pay Items Material Certifications |
| <input type="checkbox"/> | Final Change Order Form SA-1 (2 originals) ** |
| <input type="checkbox"/> | Engineer's Certification of Project Completion (signed and sealed) ** |
| <input type="checkbox"/> | Chief Financial Officer's Certification (originally signed) ** |
| <input type="checkbox"/> | Final Payment Voucher Form PV (originally signed) ** |

** (within 6 months of the project completion)

RESOLUTION AMENDING CAPITAL BUDGET

WHEREAS, the capital budget for the year 2014 was adopted on the 28th day of April, 2014; and

WHEREAS, it is desired to further amend said adopted capital budget section.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor, County of Mercer, that the attached amendment(s) to the adopted capital budget section be made:

TO ADD									
CAPITAL BUDGET (Current Year Action)									
2014									
PLANNED FUNDING SERVICES FOR CURRENT YEAR 2014									
1	2	3	4	5a	5b	5c	5d	5e	6
			AMOUNTS						To Be
		ESTIMATED	RESERVED	2013	Capital		Grants in Aid		Funded In
	PROJECT	TOTAL	IN PRIOR	Budget	Improvement	Capital	and Other	Debt	Future
	PROJECT TITLE	COST	YEARS	Appropriations	Fund	Surplus	Funds	Authorized	Years
	Bicycle and Pedestrian Improvements	2014-04	-2,524,600			-22,600		-452,000	-2,050,000
	Bicycle and Pedestrian Improvements	2014-04	2,572,375			24,875		497,500	2,050,000
	Municipal Facilities and Related Improvements-Open Space	2014-25	-2,460,000				-400,000		-2,060,000
	Municipal Facilities and Related Improvements-Open Space	2014-25	2,510,000				450,000		2,060,000
	TOTALS - ALL PROJECTS		29,717,700			181,400	2,150,000	3,625,500	23,760,800

TO ADD									
6 YEAR CAPITAL PROGRAM 2014-2019									
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS									
				<u>Funding Amounts Per Budget Year</u>					
1	2	3	4	5a	5b	5c	5d	5e	5f
		ESTIMATED	ESTIMATED						
	PROJECT	TOTAL	COMPLETION						
PROJECT TITLE	NUMBER	COST	TIME	2014	2015	2016	2017	2018	2019
Bicycle and Pedestrian Improvements	2014-04	-2,524,600		-474,600	-370,000	-470,000	-370,000	-470,000	-370,000
Bicycle and Pedestrian Improvements	2014-04	2,572,375		522,375	370,000	470,000	370,000	470,000	370,000
Municipal Facilities and Related Improvements-Open Space	2014-25	-2,460,000		-400,000	-400,000	-410,000	-410,000	-420,000	-420,000
Municipal Facilities and Related Improvements-Open Space	2014-25	2,510,000		450,000	400,000	410,000	410,000	420,000	420,000
TOTALS - ALL PROJECTS		29,717,700		5,956,900	6,229,500	5,958,400	3,958,000	4,113,400	3,501,500

TO ADD									
6 YEAR CAPITAL PROGRAM 2014-2019									
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS									
1	2	3a	3b	4	5	6	7a	7b	7c
		<u>Budget Appropriation</u>						<u>Bonds & Notes</u>	
				Capital		Grants In			
	ESTIMATED	Current	Future	Improvement	Capital	Aid And		Self	
PROJECT TITLE	TOTAL COST	Year 2014	Years	Fund	Surplus	Other Funds	General	Liquidating	Assessment
Bicycle and Pedestrian Improvements	-2,524,600			-126,230			-2,398,370		
Bicycle and Pedestrian Improvements	2,572,375			128,620			2,443,755		
Municipal Facilities and Related Improvements-Open Space	-2,460,000			-		-2,460,000			
Municipal Facilities and Related Improvements-Open Space	2,510,000					2,510,000			
TOTALS - ALL PROJECTS	29,717,700			1,191,139		4,560,000	23,919,061	47,500	

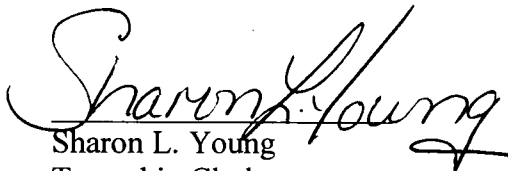
Recorded Vote: Ayes: Borek, Geevers, Mendonez, Samonte, Maher

Nays: 0

Abstentions: 0

Adopted: July 14, 2014

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 14th day of July 2014.



Sharon L. Young
Township Clerk
West Windsor Township